



Network organisation within WONCA Region Europe – ESGP/FM  
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# Report of EURACT Council Meeting Barcelona, 28-30 September 2017



*25<sup>th</sup> Anniversary Gala Dinner, 29<sup>th</sup> September 2017*

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## List of participants

1. Dr. Jo Buchanan, UK, President
  2. Dr. Mario R. Sammut, Malta, Honorary Secretary
  3. Prof. Esra Saatci, Turkey, Honorary Treasurer
  4. Prof. Francesco Carelli, Italy, EB member
  5. Prof. Ruth Kalda, Estonia, EB member
  6. Prof. Adam Windak, Poland, EB member
  7. Dr. Denise Alexandra Cunha Velho, Portugal
  8. Dr. Jachym Bednar, Czech Republic
  9. Dr. Bruce Brinkley, Switzerland
  10. Dr. Venija Cerovecki Nekić, Croatia (arrived 29/9/17)
  11. Dr. Milena Cojić, Montenegro
  12. Dr. Eva de Fine Licht, Sweden
  13. Dr. Dolores Forés, Spain
  14. Dr. Martine Granek-Catarivas, Israel
  15. Dr. Ilse Hellemann, Austria
  16. Dr. Vesna Homar, Slovenia
  17. Dr. Dimitrios Karnasios, Greece
  18. Dr. Helena Karppinen, Finland
  19. Dr. Nino Kiknadze, Georgia
  20. Dr. Inguna Locmele, Latvia
  21. Assoc. Prof. Roar Maagaard, Denmark
  22. Assoc. Prof. Valentina Madjova, Bulgaria
  23. Prof. Nele Michels, Belgium
  24. Dr. Darach Ó Ciardha, Ireland (arrived 29/9/17)
  25. Dr. Peter Prydz, Norway
  26. Dr. Radmila Ristovska, FYR Macedonia
  27. Dr. Peter Vajer, Hungary
  28. Dr. Sonata Varvuolyte, Lithuania
  29. Dr. Iveta Vaverková, Slovakia
  30. Dr. Mira Kiš Veljković, Serbia
  31. Dr. Natalia Zarbailov, Moldova
- Guest/observer: Prof. Mehmet Ungan, President Elect, WONCA Europe (29/9/17)
  - Guests/observers: Dr Egle Price, former EURACT President and Dr Roger Price, former EURACT council member (29/9/17)

### **Not present:**

1. Prof. Elena Andreeva, Russia
  2. Dr. Maja Račić, Bosnia & Herzegovina
  3. Dr. Pavlo Kolesnyk, Ukraine
  4. Dr. Razvan Miftode Florentin, Romania
  5. Assoc. Prof. Llukan Rrumbullaku, Albania
  6. Dr. Nynke Sherpbier-de Haan, The Netherlands
  7. Dr. Anne Simmenroth, Germany
- Ms Barbara Toplek, Administrative Secretary, Slovenia

## Report of the Meeting

*Thursday 28 September 2017*

### ***Pre-Council Executive Board Meeting***

Present – Jo, Mario, Esra, Francesco, Adam, Ruth

Excused –Barbara

#### **Items discussed:**

##### Part 1 (EB members only)

- Welcome (Jo)

- *Review agendas and work for committees and task groups*

Agreed.

- *25<sup>th</sup> Anniversary Gala dinner*

Apologies were received from EURACT past-presidents Justin Allen and Jan Heyrman. WONCA Europe president-elect Mehmet Urgan, EURACT past-president Egle (and Roger) Price to attend. Memento photo-books were prepared by Jo for presentation to above.

- *2<sup>nd</sup> Medical Education Conference, Leuven, September 2018*

The document sent by Jan Degryse was discussed. To clarify if 5000 Euros contribution from EURACT includes Council members' registration. Is there a budget with breakdown of costs? The venue seems small as it takes only 160 people: is it possible to accept more participants? The registration fees seem low: to increase to Dublin prices. An inexpensive reception (included in registration fee) would be better than dinner (probable low turn-out). The following suggestions for key-note speakers were made: Yonah Yaphe and Val Wass.

- *Reimbursements: adjusting the category bands to see if more countries could qualify for reimbursement*

Esra stated that if the minimum was increased from GDP at PPP pc of <Curr. Int. \$ 10,000 to 15,000, then the qualifying countries would increase to 7 from 3. The current budget is 1500 Euros per year. After due discussion, the EB agreed to discuss this during the EB Meeting in January 2018.

- *Proposal to introduce proxy vote system for elections of EB members*

After having obtained confirmation from Job Metsemakers (Netherlands) – who had been involved in the setting up of the Articles of Association - that this would not be against the articles of association, the EB recommended that a one-vote one-proxy system, using a form similar to that used by WONCA Europe, be put to the Council for a vote.

- *New EURACT logo – to select from short-listed designs*

EB recommended the stepped two-colour logo with the book design changed to the alternative one. This is to be discussed within the branding task group.

- *'Future of EURACT' action plan: follow-up*

It was decided that this item need not be discussed.

Part 2 (EB joined by chairs of committees and task groups to discuss work in such committees / groups)

- *On-line membership application form*

Procedurally and technically this is not a problem, and Bruce Brinkley (the delegate of the website task group coordinating this initiative) expects that it will be up and running soon. However, this will come at a fee (Bruce to get the price for approval by Council).

#### *BME Committee*

Francesco: A paper by the BME committee was recently published and is available from the EURACT website. A current survey on undergraduate teaching has 12 responses and is to be developed further.

#### *ST Committee*

Nele: The ST workshop at the WONCA Europe Conference in Prague last June went well.

#### *CME Committee*

Ruth: There are a lot of ideas of what the committee will do during this meeting.

#### *Membership Services Committee*

Bruce: The online membership application is in progress. The committee is to discuss the adjustment of the category bands for reimbursement.

#### *Provision of Educational Resources Task Group*

Martine: The preparation of materials was in hand for a number of topics. Some more ideas are in pipeline and would need collaboration with other committees. The group was preparing a contribution for the EURACT Leuven conference in 2018.

#### *Website & Branding Task Group*

Mario: The new EURACT logo and the online membership application system are to be finalised. The group is to discuss the EURACT Leuven conference and further developments to the website.

#### *Appraisal of GP Teachers Task Group*

Roar (*not yet arrived due to airport delay*)

#### *WONCA Europe Conference Krakow May 2017:*

On Adam's recommendation, the committees were urged to prepare contributions for the conference.

## ***Pre-Council Journal Club***

*Facilitated by Eva de Fine Licht and Bruce Brinkley*

The following articles were discussed:

- Thea F. van de Mortel, Peter L. Silberberg, Christine M. Ahern and Sabrina W. Pit. Supporting near-peer teaching in general practice: a national survey. *BMC Medical Education* (2016) 16:143
- Riitta Partanen, Geetha Ranmuthugala, Srinivas Kondalsamy-Chennakesavan & Mieke van Driel. Is three a crowd? Impact of the presence of a medical student in the general practice consultation. *Medical Education* 2016; 50: 225–235

### ***Session 1a: Welcomes, lectures by invited local speakers***

Participants were welcomed by President Jo Buchanan (UK) and Dr Dolores Forés (local host). The following talks were then given: The Spanish Health System (Dra. Rosa Morral, director of Primary Care in Catalan Institute of Health) and the Junior Doctors Training Programme (Dra. Miriam del Rey, semFYC), followed by questions.

### ***Session 1b: Welcome, approval of meeting agenda***

President Jo Buchanan (UK) opened the Council Meeting, and gave a special welcome to two of the three new council members present: Dr. Milena Cojić, Montenegro and Dr. Vesna Homar, Slovenia. The third new member, Dr. Anne Simmenroth, Germany, was unable to attend.

The Meeting Agenda was approved with the following points highlighted by Jo:

- Guests for the meeting and gala dinner (WONCA Europe president-elect Mehmet Ungan and EURACT past-president Egle (and Roger) Price);
- The EURACT 25<sup>th</sup> anniversary photobooks prepared as mementos for the guests;
- The importance of committees preparing contributions for the WONCA Europe Conference in Krakow next May 2018;
- Preparations for the 2<sup>nd</sup> EURACT Medical Education Conference in Leuven in September 2018.

### ***Session 1c: Updates on committees' and task groups' work***

The chairpersons/representatives of the committees and task groups each gave presentations as follows:

#### **Committees:**

- Basic Medical Education (BME) – Francesco, chair: see Appendix 1
- Specialist Training (ST) – Nele, chair: see Appendix 1
- CME/CPD – Jachym, chair: see Appendix 1
- Member services (MS) – Bruce, co-chair: see Appendix 1

#### **Task groups:**

- Appraisal of GP Teachers – Roar, chair: see Appendix 2
- Provision of Educational Resources – develop new teaching tools including on-line learning - Martine, chair: see Appendix 2
- Website & branding – Mario, member: see Appendix 2

*Friday 29 September 2017*

### **Session 2a: Business Meeting (Part 1)**

- Jo Buchanan, President, welcomed Council members (asking each to give a short introduction about her/himself) and presented the agenda.
- The report of the March/April 2017 EURACT Council Meeting in Tel Aviv prepared by Hon. Secretary Mario R Sammut (available on the EURACT website) was taken as read. With no feedback forthcoming from the council members present, the report was approved.
- Jo Buchanan presented her President's Report (see Appendix 3) which was taken as read after having been already circulated. With no feedback forthcoming from the council members present, the report was approved.
- Report from EURACT representative on WONCA Europe Executive Board: Roar Maagaard (Denmark) gave a summary of his work in this role (see Appendix 4 for report).
- **General meeting (Part 1)**
  - a. The 2<sup>nd</sup> General Meeting for 2017 was **opened** by Jo Buchanan, President, and the set agenda was approved by the Council.
  - b. As 29 out of 38 Council Members were present (as confirmed by Hon. Secretary Mario Sammut), the required **quorum** was reached.
  - c. **Membership fees: update re country payments:** these were presented by Esra Saatci, Hon. Treasurer as part of the **EURACT Financial Report Autumn 2017** (see Appendix 5).
  - d. **On-line membership application form:** Bruce Brinkley reported that this is in progress, with no technical problems, at a fee of less than 500 Euros. This was approved by Council.
  - e. **Reimbursement of expenses of the attendance at Council meetings of Council members from low-income countries:** Esra presented a proposal to increase this to the EB, who agreed to refer this matter to the MS Committee for its recommendations.
- Reports from Dimitrios Karnasios (all three reports presented together as Dimitrios had to leave early the following morning):
  - a. Recent EURACT course:
    - Level 1 Course, Thessaloniki, Greece, 25-25 May 2017: this was a success, with 12 sponsored and 24 paying participants, and a faculty of three (Jo, Sakis and Dimitros)
  - b. Future EURACT course – update:
    - Level 3 Course: Malta, 14 October 2017 and Thessaloniki, Greece, 29 - 30 June 2018: this will be the 2<sup>nd</sup> edition after Portugal in 2011. There will be 8 sponsored and 4 paying participants, and a faculty of 6 (Jo, Igor, Adam, Roar, Dimitrios and Renzo)
  - c. Future Council meeting

- Spring meeting 12-14 April 2018: Thessaloniki, Greece. Dimitrios confirmed that preparations were in hand.

### ***Sessions 2b and 3: Committees' session***

All members then split up to work in the 4 committees:

- Basic Medical Education (BME)
- Specialist Training (ST)
- CME/CPD
- Member services (MS)

### ***Session 4: Task groups session***

The task groups met as follows:

- Appraisal of GP teachers
- Website & branding
- Provision of Educational Resources – develop new teaching tools including on-line learning

### ***Session 5: Educational Research Session***

This session was led by Ruth with the assistance of Mario, and was prepared by Ruth with the assistance of Nynke, Jo and Mario. It was intended as a continuation of the session held during the Spring 2017 Council Meeting in Tel Aviv, where participants had in small groups prepared 3 research questions and identified their methodology.

In Barcelona, the participants were asked in small groups to recall the research questions set in Tel Aviv or come up with new ones. From the list that was produced, each council member was asked to vote for one and the most popular 4 questions were identified.

Ruth then showed a short presentation on research methodology (see Appendix 6), after which the participants were asked to select their preferred question. The members were then divided into small groups to develop the research methodology for each question. The research questions and methods produced by the small groups may be seen in Appendix 7. Finally each group presented its work to the plenary.

### ***EURACT 25<sup>th</sup> Anniversary Gala Dinner***

A gala dinner celebrating the 25<sup>th</sup> Anniversary of EURACT was held on 29<sup>th</sup> September 2017 at the H10 Casa Mimosa Hotel in Barcelona with the participation as special guests of Prof. Mehmet Ungan, President Elect of WONCA Europe, and former President of EURACT Dr Egle Price, who was accompanied by her husband Dr Roger Price, a former member of the EURACT Council. The other previous presidents of EURACT were unable to attend. Dr Price and Prof. Ungan gave speeches for the occasion and were presented by EURACT President Dr Jo Buchanan with a special EURACT 25<sup>th</sup> anniversary photobook as a memento. The current longest-standing EURACT Council member, Prof.



Adam Windak, reminisced about his experiences on council and was even persuaded to entertain the guests with a song! A EURACT 25<sup>th</sup> anniversary cake was then ceremoniously cut and commemorative photos taken of the occasion (see Appendix 8). The evening was brought to a close with further musical entertainment provided by a group of local medical students that stimulated the guests to get up and dance! Thanks go to Dr Dolores Fores, EURACT Council member from Spain, together with her assistants Marta Ricat and Cristina Llado from semFYC, for hosting such a memorable and enjoyable evening.

*Saturday 30 September 2017*

### **Session 6: 2nd EURACT medical education conference**

Organisation of the 2nd EURACT medical education conference in Leuven, September 2018 (led by Jo Buchanan, Darach O' Ciardha & Jan Degryse through video-conferencing).

A report of what was discussed and decided was prepared by Jo Buchanan and may be seen in Appendix 9.

### **Session 7: Business Meeting (Part 2)**

- **General meeting (Part 2)**
  - a. **Proposal to introduce proxy vote system for elections of EB members:** after the EB had confirmed that this would not go against the articles of association, Francesco proposed that a similar system of proxy vote to that used by WONCA Europe is implemented. After due discussion, the Council voted against this proposal (5 in favour, 2 abstentions, and the rest against).
  - b. **Approval of new members:** applicants, all endorsed by their respective country representatives, were unanimously approved. The full list provided by Barbara as Adm. Secretary may be seen in Appendix 10.
  - c. **Other issues:** none
- New EURACT logo – Council approved the logo recommended by the EB and Task Group from the selected designs
- 'Future of EURACT' action plan: follow-up to small group discussion held in Tel Aviv on 'How can we each increase the visibility of EURACT?': this was not discussed.
- Other recent EURACT courses – reports:
  - a. EURACT Bled Course, Slovenia, 12-16 September 2017 'Teaching and learning about diagnostic uncertainty in family medicine': Vesna reported that the course was a success with 60 participants. The dates and theme were already fixed for next year (see below).
- Other future EURACT courses – updates:
  - a. EURACT Bled Course, Slovenia, 11-15 September 2018 'Guidelines and Mindlines'.

- b. Level 2 Course 2018 (exact dates to be confirmed with faculty members) in Israel (Martine)
  - c. Level 1 Course 23-25 May 2019, Prague (Jachym)
  - d. Level 2 Course 2020: interest from Czech Republic (Jachym) and Turkey (Esra)
  - e. Assessment course: interest from Portugal (Denise) and Turkey (Esra).
- Other future Council meetings / conferences
  - a. Autumn meeting 19-20 September 2018, Antwerp (Nele) & 2<sup>nd</sup> medical education conference 21-22 September, Leuven (Jan)
  - b. Spring meeting 2019: Latvia (Inguna)
  - c. Autumn meeting 2019: Bulgaria (Valentina)
  - d. Spring meeting 2020: Turkey (Esra)
  - e. Autumn meeting 2020 and 3<sup>rd</sup> medical education conference: Finland (to be confirmed by Helena)
- WONCA World/Europe Conferences
  - a. WONCA Europe Conference 2017, Prague, Czech Republic, June 28 – July 1: report: Jachym reported a successful conference.
  - b. WONCA Europe Conference 2018, Krakow, Poland, 24 May - 27 May: an update was given by Adam.
  - c. WONCA World Conference 2018, Seoul, Korea, 17 - 21 October: noted.
  - d. WONCA Europe Conference 2019, Bratislava, Slovak Republic, 26 - 29 June: noted.
- Update re EURACT liaison on behalf of WONCA Europe to PREPARE (Platform for European Preparedness Against (Re-) emerging Epidemics): Jo reported that this had another year to run and thanked the contributors at the WONCA Europe Conference in Prague.
- Collaboration with other WONCA-Europe networks:
  - a. EGPRN: "Teaching research for non-researchers (mostly trainees in FM)": no news
  - b. EQuIP: teaching quality group in the writing of the European Teaching Agenda on Quality and Safety in Family Medicine Report from Meeting in Zagreb: no news. Jo is to speak at the next EQuIP meeting.
  - c. Vasco da Gama: no news
  - d. EUROPREV: no news
  - e. EURIPA: no news
- Announcements (1-slide, 2-minutes): Francesco Carelli: Master 2 level at University of Bari, Italy (see Appendix 11).
- Action points not covered elsewhere: none
- Any other business: none

### ***Session 8a: Reports from committees and task groups***

Representatives of the following committees presented their work:

- BME: Francesco, chair.
- ST: Nele, chair. The Council approved a request from the ST Committee that EURACT provides outline support to an application for EU funds for a survey on recruitment of new GPs from European medical students.
- CME/CPD: Jachym, chair.
- MS: Bruce, co-chair.

The reports of the committees may be seen in Appendix 12.

The representatives of the following task groups presented their work.

- Appraisal of GP teachers: Roar, chair.
- Provision of Educational Resources: Martine, chair.
- Website & branding: Darach, chair.

The reports of the task groups may be seen in Appendix 13.

### ***Session 8b: 1 slide 5 minutes presentations***

The following presentations were made

- Francesco Carelli, Italy: An experience on deciding national projects and developments
- Martine Granek-Catarivas, Israel: Family Medicine, where next? A EURACT survey of clinical interface and boundaries

The presentations may be viewed on <http://euract.woncaeurope.org/resources>.

### ***Session 8c: Review of meeting***

Feedback was provided by those present, with all thanking and stating what they would take home with them. Special thanks were given to Dolores as the host of the meeting, who was presented with a memento by Jo on behalf of EURACT. Her assistants Marta and Cristina were also presented with gifts.

### ***Post-Council Executive Board Meeting.***

- Task groups:
  - Appraisal: Roar: proposed that the appraisal process be free-of-charge for non-EURACT members for limited time as a promotion: to be followed-up.
  - Educational resources: Martine: work is progressing well.
  - Website & branding: Darach: is to follow-up abstract submission system with Jan. Jo brought up the issue if Council members should pay a registration fee or not (as was the case in Dublin): this will be followed up after Jan provides the costings.
- Committees:

- ST: Nele: happy that ongoing work has been shared between committee members.
- MS: Denise: it was clarified that online membership application had been approved by council.
- BME: Francesco: no comments.
- CME: Jachym: was happy to report an atmosphere of fresh air and cooperation in the committee
- Log-in to Leonardo section of website to be provided to course organisers
- January EB meeting to end in early afternoon
- Messenger: Ruth is to start work on this.
- Educational research session: to consider the next step.
- Assessment course: Denise and Esra to re-establish this through the MS Committee.
- Reimbursement system for council members from low-income countries: to be revised and tightened at the EB meeting in Vienna
- EURACT representative on WONCA Europe EB to be discussed by the EB in Vienna

## Appendix 1: Updates on committees' work since last meeting

### **Basic Medical Education (BME) Committee**

Francesco Carelli, Chair

Here BME Committee !

- Since I am there:
- ECE ( Early Clinical Exposure )
- EURACT Checklist for Attachment Program Organisers
- European Minimal Core Curriculum in undergraduate
- Mapping academic situation of undergraduate teaching for family medicine in Europe

And more ...

- EURACT Statement on Undergraduate Teaching of Family Medicine in Europe
- *Published also on Eur.J.Gen.Pract. and on WONCA World News*

Just now!

- Strengthening GP/FM in Europe – Advice from professionals from 30 European Countries. *BMC Family Practice (2017), 18, 80. DOI 10.1186/S 12875- 017 -0653*
- <http://euract.woncaeurope.org/sites/euractdev/files/documents/publications/scientific-papers/strengthening-general-practice-family-medicine-europe-advice-professionals-30-european-countries-bmc.pdf>

Just for now and future

- *Survey on Undergraduate Teaching in Europe*

### **CME/CPD Committee**

Jachym Bednar, Chair

Progress made since the last meeting:

1. workshop at Prague WONCA 2017 conference  
Empowering doctors to use modern technology whilst still remaining patient centred  
Jo, Pavlo, Jachym, , Dimitrios - 25 participants
2. CPD/CME vision statement - It was developed - - to be put on the website
3. Survey on e- health – how it is organized all around Europe has started to be developed and the questionnaire was filled by CPD/CME members

The objectives to be tackled in the present meeting:

- WSs for Krakow WONCA :
- 2 proposals:
- A.How to teach Significant event analysis in CPD/CME
- B. How best to support isolated GPs [isolated because they are rural or because working on their own] to participate in CME - The idea came from Biserka Markovic in Croatia who is involved in this work. Jean Pierre from EURIPA was also interested in finding some one to contribute to it.

- Survey on e- health in Europe to be finished by Barcelona meeting and to be sent to Euract Council members to participate in .

### ***Specialist Training (ST) Committee***

Nele Michels, Chair

Members: Inguna, Martine, Roar, Peter P., Llukan, Maja, Nynke, Eva, Darach, Iveta, Venija, Nino, Dolores, Sonata, Nele (chair)

ST committee

progress made & new objectives

#### **PROGRESS MADE**

- LEADERSHIP in FM
  - survey → good participation rate: N=46, from 27 different countries
  - analysis of the survey
  - workshop WONCA Prague
  - thanks to Roar, Sonata & Zalika

#### **NEW OBJECTIVE**

- Joint UEMO-WONCA Workgroup
- European Training Requirements (ETR) for GP/FM
  1. Training requirements for TRAINEES  
content, outcome & organisation
  2. Training requirements for TRAINERS  
recognition & quality management
  3. Training requirements for TRAINING INSTITUTIONS  
recognition & quality management

### ***Membership Services (MS) Committee***

Bruce Brinkley, Co-chair

Since last meeting

- On-line membership: the planning and organisation is ready.  
Wonca Europe's Communication Advisory Board is not fully active, and they are asking if Euract could pay for this feature. Budget should be 350-450 €
- New Logo : first selection was made by EB

For this meeting

- Final OK for online membership
- Work on the fee per country ./ GNP
- Logo and branding

## Appendix 2: Updates on task groups' work since last meeting

### ***Appraisal of GP Teachers task group***

Roar Maagaard, Chair

The appraisal programme

Status 24.9.17:

Appraised: 4 + 1 = 5 at EXPERT level (1 Slovenia, 1 UK, 2 Denmark, **Belgium 1**)

Appraised: 1 at COMPETENT level (**1 Italy**)

--

EXPERT level: 9+1=10 have registered – but only 2 have started

COMPETENT level: 13+5=18 have registered – but only 2 have started

In Barcelona we have to deal with:

- Our experiences so far (narratives) - and
  - Evaluation of the process.
- Speed up applications: how can EURACT help?
- Incentives for doing the appraisal?
- Appraisers
  - No problems right now!

### ***Provision of Educational Resources task group***

Martine Granek-Catarivas, Chair

Progress since Tel Aviv meeting

- Further development of **A roadmap for blended learning material preparation (overview)** relevant to the goals and context of Family Medicine , *by Natalia*  
*To become our main document and be published*
- Shortening and Adaptation of Core Curriculum Topics (*no progress*)
  - **Topic 1.** Continuity, comprehensiveness, coordination of care, *by Nino and Francesco*
  - **Topic 2.** Holistic approach. Bio-psycho-social model , *by Natalia*
  - **Topic 6.** Decision making based on prevalence and incidence of target, *by Helena (new)*
- Adaptation as outlines of existing implementations
  - The spirometry distant education course - SpiroCourse *by Elena (Translation?)*
  - Breaking Bad News blended course, *by Martine (approved by authors)*
  - Other examples: Youtube *by Nynke, by Francesco ?*
- Development of a bank of relevant content material and resources (*under progress*) blended learning, hybrid courses, flipped classrooms, interactive E-learning and technologies

Objectives for current meeting

1. **Re-challenge the Task Force : What ?Why ?Who ?How ?** Develop an Euract course on the topic ?

2. **Further work on Roadmap**
3. **Re-inforce and shorten the partially developed modules of Minimum Core Curriculum as outlines or examples, to be used by other site users**
4. Choose new Topics to be developed from Minimum Curriculum? Necessary? Appropriate? Such as teaching Ethics?
5. Explore the interface with BME and CPD
6. **Prepare a presentation? workshop? for Leuven conference**
7. Consider developing a scientific project on that with co-partnership from different countries
8. Consider opening a site in Euract website

### ***Website & branding task group***

Mario R Sammut, Member

- Items in process
  - online application form for prospective members
  - decision re logo for EURACT
  - 2nd Medical Education Conference, Leuven, September 2018
  - further developments to the website



## Appendix 3: President's report

It was satisfying in this six months to see the publication of a selection of abstracts from EURACT's Dublin Conference with an accompanying editorial by Jan Degryse and myself in 'Education for Primary Care'. Another publication directly related to EURACT was the article in BMC Family Practice 'Strengthening general practice/ family medicine in Europe – advice from 30 European countries' by Natalia Zarbailov and colleagues. The abstract for this can be found on the EURACT website.

I was fortunate to be able to attend WONCA Europe's successful conference in Prague in June. Congratulations to Jáchym Bednár and his colleagues for the excellent organisation of this conference. I was asked to address the Vasco da Gama pre-conference and took the conference theme of 'Growing Together in Diversity' as the topic for my talk. It is a great privilege to be in the company of young enthusiastic family doctors and this always leaves me feeling positive about the future of family medicine. I attended WONCA Europe council as an observer and was pleased to hear about Anna Stavdal and the EB's determination to raise the profile of Family Medicine with the World Health Organisation. This came to fruition in the recent statements made to the WHO Europe Regional Committee Meeting one of which was about the educational needs of the professions related to family medicine: <http://www.woncaeurope.org/news> EURACT was asked to contribute to this statement and you will see it addresses many of the concerns we have discussed in our meetings over the years.

Other EURACT members – Francesco Carelli, Ruth Kalda and Zalika Klemenc-Ketiš have been working with the WHO Regional office on a programme to develop education for Family Medicine in Greece. Thank you to them for agreeing to participate in this project.

EURACT delivered several workshops at the conference including three for the PREPARE programme. I attended a meeting of the networks and we discussed the overlap in the work we do and how we could improve connections between the networks – one suggestion was to consider holding our council meeting in the same place as another network and having a joint session.

I was pleased to visit the Easter Mediterranean Conference in Adana in May, which included a fascinating visit to a family doctor's practice there. Andrew and I spent a few days exploring the extraordinary region of Cappadocia which was very special – we are very grateful to Esra for her wonderful hospitality.

On the way home from Turkey I visited Zagreb, Milica Katic invited me for the launch of the

European Textbook of Family Medicine, which is a joint initiative with Slovenia. Igor Svab was also present for this. The university made us extremely welcome and it was good to see the home of family medicine education – The Andrija Stampar Teaching Institute of Public Health.

Finally one of the highlights for me of the last 6 months was joining the faculty of the Leonardo 1 course in Thessaloniki. This was the first time I have participated in a Leonardo course and it made me appreciate the value of these courses. We had 34 participants from many different countries who all contributed wholeheartedly to the group sessions and were enthused by the content. It was a pleasure to work with Dimitrios Karanisios and Sakis Symeonidis, who taught me a great deal about the past history of EURACT.

It is a great pleasure to welcome one of our past presidents, Egle Zebeine and the president elect of WONCA Europe Mehmet Urgan, who are joining us in Barcelona to celebrate the twenty fifth anniversary of EURACT's foundation. Justin Allen sends his apologies, he would love to be with us but his health prevents him from travelling. Jan Heyrman is unfortunately also unable to attend.

Jo Buchanan

September 2017

## Appendix 4: Report from EURACT representative on WONCA Europe Executive Board

Since our last meeting in Israel WE EB has been very engaged in the 2017 WE Prague Conference – and the Council meeting of WE just before the opening of the conference.

Network presidents participate in WE Council meetings, and so did Jo Buchanan. In council the new WE Future plan was accepted and the economy necessary for this plan was accepted. A vital part is visibility and cooperation with other stakeholders – for example WHO.

WE Council decided to start a working group on “Preventing overdiagnosis” in response to a suggestion from the Nordic Colleges.

The venue for the 2020 conference was decided – and a very overwhelming winner was the German College, that will host the conference in Berlin. (2018: Krakow, Poland – and 2019: Bratislava, Slovakia).

The Prague conference was successful in many ways (organisation and scientific) but with a bit too few participants – this was partly due to the big Nordic Conference in Iceland 2 weeks earlier.

In WE EB we have been busy with our cooperation with WHO – and especially our President Anna Stavdal and our Hon. Secretary Harris Lygdiakis who both participates at the regional WHO meeting a few days ago. They succeeded in bringing 3 papers/statements all the way through the system to publication:

- The Urgent Case of Family Medicine: a statement on creating a sustainable health workforce in Europe. Please see this document in your files for our Barcelona Council Meeting.
- Planetary Health & Primary Care
- Statement on Refugee Health

You can find more here: <http://www.woncaeurope.org/news>

WE EB has been working with representatives from UEMO on recognition of GP/FM as a specialty in all EU countries – and also trying to raise the minimum training period for becoming a GP Specialist. UEMO hope we in EURACT can give valuable input to the content of training and the training conditions in GP/FM and in hospital settings – so we in EURACT Specialist Training Committee is going to discuss this during our Barcelona Meeting.

WONCA Europe Conference Committee is still working on:

1. Setting up a system where conferences are organised by a Core PCO (Professional Conference Organiser) and hereby facilitating that conferences could be seen as pearls on a string from year to year – and not (as now) as stand-alone-activities.
2. The Conference Committee is also trying to enhance the quality of the European conferences.

It seems that Barcelona is the place this autumn – WE EB also has it autumn meeting in this city later this year.

Roar Maagaard, WE EB member as representative from EURACT.

## Appendix 5: EURACT Financial Report Autumn 2017

**Esra Saatci**

Financial Movements

From 01 January 2017 to 05 September 2017

### INCOME

INCOME	EUROS
Membership dues 2017	12.451,45
WONCA funding	5.000
<b>TOTAL</b>	<b>17.451,45</b>

### INCOME DETAILS

Membership fees for 2017	Number of members	EUROS
<b>10 euro countries</b>		
Georgia	31	310
Moldova	17	170
Ukraine	17	170
<b>20 euro countries</b>		
Albania	5	100
<b>B&amp;H</b>		
<b>Bulgaria</b>		
Macedonia (2016-2017)		540
<b>Montenegro</b>		
Serbia	17	340
<b>30 euro countries</b>		
<b>Croatia</b>		
<b>Estonia</b>		
Greece	?	1140
<b>Hungary 2016 paid or not?</b>	?	
Latvia	7	210
Lithuania (2016 and 2017)	1	60
<b>Poland 2016 paid or not?</b>	?	
Portugal	42	3310 (Denise)??? 3280 (Esra)
Romania	25	750
Russia	10	300
Slovakia	17	???
Turkey (2016 and 2017)	20 + 44	1540
<b>40 euro countries</b>		
<b>Czech Republic</b>		
Israel	7	280
Italy	8	260
Malta	12	480

Slovenia		600
Spain 2016 paid or not?		
<b>50 euro countries</b>		
Austria		
Belgium		
Denmark		
Finland	18	875
Germany		900
Ireland		550
Israel		
Netherlands		
Norway		
Sweden		
Switzerland		
United Kingdom	17	800

## EXPENDITURE DETAILS

EXPENDITURE	EUROS
<b>Vienna EB meeting January 2017</b>	
Jo Buchanan (travel)	283,98
Mario Sammut (travel and dinners)	591,69
Francesco Carelli (travel)	381,18
Ruth Kalda (travel)	298,60
Adam Windak (travel)	
Barbara Toplek (travel)	153,53
<b>Reimbursements for Tel Aviv Council meeting spring 2017</b>	
Moldova (travel)	310,50
Moldova (hotel)	345
Ukraine (travel)	192
Ukraine (hotel)	345
Barbara Toplek (travel)	728,05 + 41 ??
Barbara Toplek (taxi)	40,78
Barbara Toplek (hotel)	345
<b>Greece Leonardo Level 1 course sponsorship (May 2017)</b>	<b>7.500</b>
<b>Barcelona Autumn meeting</b>	
Jan Heyrman (travel)	237,10
<b>ZRDM</b>	
ZRDM 1 <sup>st</sup> installment	3.000
ZRDM 2 <sup>nd</sup> installment	3.000
<b>Total</b>	<b>6.000</b>
<b>Bank commissions</b>	
Bank commission (1.1.-31.12.2016)	44,98
Bank commission (1.1.-31.03.2017)	59,43
Bank commission (1.4.-30.06.2017)	49,96
Bank fee	2,10
Bank fee	2,10
<b>Other</b>	

Present for Stefan Wilm	25,00
Appraisal portfolio	1.168
Appraisal portfolio	292
Portfolio configuration	23,67
EURACT 2018 promotion material	429
<b>TOTAL</b>	<b>19.889,65</b>

Not paid yet

L3 course Malta 2017 (Part 1)	4.000
Bled course	3.000

## **Appendix 6: Presentation on research methodology in the Educational Research Session**

Ruth Kalda

# Research in medical education

Part 2 – study plan

Euract Council meeting in Barcelona

29 Sept 2017

## Task 1

In a small groups (5 people) try to recall what did we do in last meeting in Tel Aviv:

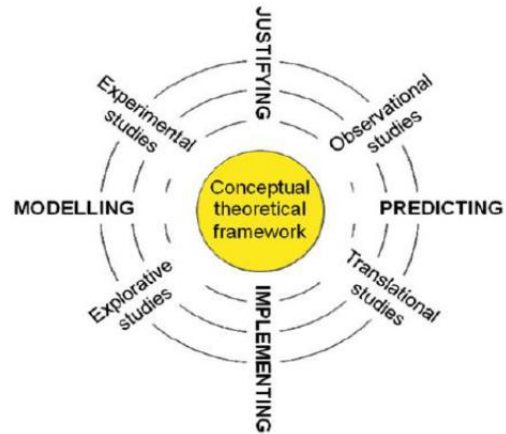
- What were the research questions you talked about in a group?
- Did you choose some questions to work further? Which one? Write it down
- Did you continue some reseach activities in between the meetings?
- Would you like to continue to work with the same research question?

15 min



# Methodology depends on the question!

- Describe
- Identify
- Explain
- Explore
  
- **Investigate:** „Does this intervention work?“
- Compare:** „Is the new method better than old one?“
  
- **Predict-** „What predicts the student success in a school?“



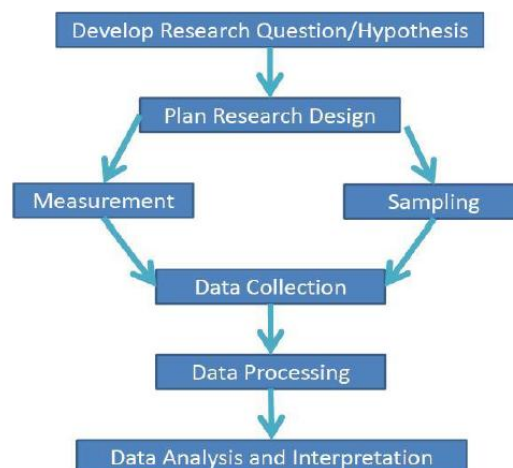
The research compass . AMEE guide No 56

## Next step – making the research plan

**Key variables to measure:** (dependent and independent)

**Sampling:** Who will participate in the study? How representative is the sample of the target population? (*sampling procedure*)

**Measurement and data collection:** How will the key variables be measured? (self-report, questionnaire, review of the documents, observational etc) - **who, when, where, how long?**



## Group work

- Choose the research question you are interested to work with – form the groups ( 6-8 people in each)
- In a group make a concrete research plan
  - Key variables to measure (independent and dependent)
  - Sample (who, how many, the sampling procedure?)
  - Measurement and data collection (how, who, when, where?)

**45 min**

Make a short report to the plenary

## Appendix 7: Research questions and methods produced by the small groups in the Educational Research Session

Ruth Kalda & Mario R Sammut

### EURACT Council Meeting Barcelona Autumn 2017

*Educational research session 29/9/17 - preparing projects for 2nd EURACT educational conference in Leuven, September 2018*

#### Topics suggested in initial exercise:

1. Activities that improve quality of learning of GP Trainees in hospital placements (7 votes)
2. Effects of undergraduate training in family medicine on career choice (5 votes)
3. What markers determined at the time of recruitment to GP training determine the trainees' progress (5 votes)
4. What factors affect recruitment to GP training in different European countries (5 votes)
5. Determining the optimal group size for 'small' group teaching (3 votes)
6. Why best students do not choose family medicine (1 vote)
7. Knowledge by GP trainees of learning objectives before starting a placement

#### 1. What activities in hospital placements did GP trainees find useful for working in family medicine?

*(Changed from 'Activities that improve quality of learning of GP Trainees in hospital placements')*

- Literature search
- Questionnaire / focus group
- Top 5 activities

#### 2. Effects of undergraduate teaching in family medicine on career choice

- i. Qualitative study among the final year students – to discover the possible factors in undergraduate teaching which have influence (explorative study)
  - a. Method: focus groups
- ii. Quantitative study.
  - Dependent variable- rate of the students who choose the family medicine as a career choice
  - Independent
    - a) Official data about: length of the family medicine curricula, contact year(s), early exposure or not, amount of the practical and theoretical part
    - b) Variables which come out from qualitative study
  - Methods: official data analysis (documentations, country representative responses etc) and questionnaire
  - How? : before and after last/most important course in family medicine
  - Who? : Medical student in different medical schools and countries

### **3. What markers determined at the time of recruitment to GP training determine the trainees' progress**

Variables:

- Demographic data
- Motivation
- Previous training and experience
- Profession of partners
- i. Language (communication skills)
- ii. Knowledge
- iii. Appraisal
- iv. Work place assessment

### **4. What factors affect recruitment to GP training in different European countries?**

*(Nothing was written on the flip chart during small group session. Participants stated that the question was too wide and no-one was interested in taking it on or refocusing the question)*

## Appendix 8: Photos from the EURACT 25th Anniversary Gala Dinner, 29th September 2018



Mehmet Ungan, WONCA Europe President Elect, with Esra Saatci and Roar Maagaard



Welcome to the EURACT 25<sup>th</sup> Anniversary Gala Dinner!



Hon. Secretary Mario Sammut, President Jo Buchanan and former President Egle Price



Guests at table 1



Guests at table 2



Guests at table 3



Guests at table 4



Dolores Fores, Spanish representative and host



A president and 3 secretaries! Adam (former Hon. Secretary), Egle (former President), Mario (current Hon. Secretary) and Roar (former Hon. Secretary)



Local medical students entertaining the guests



EURACT Executive Board: Mario Sammut, Ruth Kalda, Francesco Carelli, Jo Buchanan, Adam Windak and Esra Saatci



The EURACT Council and guests

## Appendix 9: Report on session preparing for the 2nd EURACT Medical Education conference, September 2018

Jo Buchanan

### EURACT Medical Education Conference Sept 2018

#### Minutes of meeting at EURACT council 30.9.2017

Jan Degryse present by MUZE

1. EURACT agrees to the 5000 Euros underwriting of the conference in principle. **Action: Jan to forward the costings for the conference.**
2. Fees – The level of fee charged in Dublin was 150 Euros for EURACT members and 195 Euros for non members. Jan stated that this was too expensive for Belgium. The costings will help to make the decision on level of fee.
3. Conference dinner with additional fee - EURACT thought that this was risky with a small conference as often people will choose not to attend - a preferable option from EURACT's perspective would be a reception at the end of the proceedings on Friday, perhaps with some finger food - this allows for socialising and if included in the price everyone can attend. Jan responded that a dinner could be arranged with the flexibility to accommodate the number of delegates wishing to attend.  
**Action: Jan to explore the option of a reception at the end of the conference proceedings on Friday evening.**
4. Jan stated that the proposed capacity of 160 will be able to be expanded if registrations are greater.
5. Hotels – Council members will be in Antwerp on Wednesday night and possibly Thursday  
**Action: Nele to determine whether council members should move to Leuven on Thursday or Friday am.**
6. The timeline was accepted as follows:
  - November 1<sup>st</sup> 2017 - Promotional material ready –
  - December the 1<sup>st</sup> 2017 -Dedicated website operational
  - February 15<sup>th</sup> 2018 - **First deadline** for abstract submissions (if needed: we will plan a further extension to second deadline 15<sup>th</sup> of March)
  - February 15<sup>th</sup>- -31<sup>st</sup> March abstract evaluation by the scientific committee
  - April 1<sup>st</sup>: feedback to the authors of abstracts (acceptance, acceptance with adaptations, rejection) (acceptance is always possible as a poster).
  - May 31<sup>st</sup> Deadline for early bird registrations
  - June 1<sup>st</sup>: final program with names of all of the participants ready.
7. We have already produced the first notification flyer – the wording on this can be expanded for a second notification and the conference website. Darach suggested an adjustment to the themes – combining the first and fourth.

**Action: Jo and Darach to review the current wording – a second flyer to be produced when keynote speakers are confirmed.**

8. Agreed that we are looking for as high a quality as possible.
9. Jan has access to a dedicated website for abstract submission through the university. 18 council members have volunteered to act as reviewers. Jan reinforced the importance of providing feedback on the abstracts and encouraging improvements

**Action: Barbara to provide Jan with a list of the volunteers for reviewing with emails.**

10. Additional format for teaching exchange – Roar agreed that it was important that there was the option for participants to be able to exchange ideas about teaching as well as research.
11. Agreed that at least one Author must pay the conference fee.
12. Keynote speakers – It was agreed to invite Yonah Yaphe to deliver a keynote speech. If Yonah agrees Jan has already confirmed Jan Heyrman – ‘The role of clinical teachers in the academisation of Family Medicine as a discipline’ and Dr Valerie Dory ‘New Evolutions in assessment of clinical reasoning’

**Action Jo and Jan to write to Yonah.**



## **Appendix 10: New EURACT members**

Barbara Toplek, Adm. Secretary

### **Denmark**

1. Jette Maria Elbroend
2. Joachim Frølund

### **Finland**

1. Markku Sumanen
2. Maarit Nevalainen

### **Greece**

1. Aivazidou Evdoxia
2. Kasapi Andriani
3. Milli Foteini
4. Tstine Anastasia
5. Vavakas Anastasios
6. Christoforidou Evgenia
7. Kostalamprou Athanasia
8. Moustou Ioanna
9. Tsochlakidu Sofia
10. Vittorakis Charalampos
11. Dimitriadis Prodromos
12. Makri Evanthia-Vasiliki
13. Pozatzidis Grigorios
14. Vagianas Panagiotis
15. Zlatintsis Markos

### **Italy**

1. Rosario Falanga
2. Giuseppe Nucci
3. Demartino Macri
4. Francesco Palucca

### **Latvia**

1. Vija Silina

### **Slovak Republic**

1. Miriam Holendová
2. Marek Kučera
3. Jana Striško Senčáková
4. Michal Kovár
5. Liliana Podhorská
6. Henrich Hazucha
7. Dagmar Kučerová
8. Katarína Tóthová
9. Jana Zimanová

### **Slovenia**

1. Janez Rifel

## **Switzerland**

1. Arabelle Rieder

## **Turkey**

1. Basri Furkan Dağcıoğlu
2. Elif Altunbaş Ateş
3. Hakan Demirci
4. Mehmet Kayhan
5. Sebahat Gücük
6. Yasemin Çayır
7. Züleyha Alper
8. Nilgun Özçakar
9. Mehtap Kartal
10. Ediz Yıldırım
11. Füsun Artıran İğde
12. Sabah Tuzun
13. Guzel Discigil
14. Zuhul Saglam
15. Selcuk Akturan

## **UK**

1. Peter Gough
2. Penny Milner

## **Appendix 11: Business meeting announcement**

### **Master 2 level at University of Bari**

*Francesco Carelli, Italy*

- Master in Family Medicine at Free Mediterranean University in Bari
- 2 years
- Built on EURACT Core competences
- Linked strongly with all about EURACT
- Bad Side: green light and support essential from main family doctors syndicate
- Time frame to start longer because of political passages
- A textbook already prepared since time, should be printed shortly

## Appendix 12: Reports from committees

### **Basic Medical Education (BME) Committee**

Francesco Carelli, Chair

Present: Mario, Milena, Helena, Valentina, Natalia, Ilse, Mira, Francesco (chair)

The short time at disposal was well used analysing data from the survey that was well received between the Council Meetings (more than expected, 12 Council Members sent completed data).

So, we decided the first step should be to prepare for a WS at WONCA in Krakow (endline abstracts November 2017) followed by an abstract more focalized on Education for WS at EURACT Conference in Leuven (endline for abstracts February 2018).

Data will be used to write a future Statement.

From discussion, a draft abstract for WONCA Conference was prepared as follows.

***TITLE: Take this unique opportunity to participate in the development of undergraduate curriculum standards of family medicine in Europe!***

#### ***Aim and background:***

*The Basic Medical Education Committee (BME) of the European Academy of Teachers in General Practice/Family Medicine (EURACT) is responsible for strengthening undergraduate education in family medicine in Europe and has issued a number of statements and papers in this regard ([www.euract.woncaeurope.org](http://www.euract.woncaeurope.org)).*

*In 2017, WONCA Europe released a statement on Family Medicine during the 67th session of the WHO Regional Committee for Europe 'Towards a sustainable health workforce in the WHO European Region: framework for action' (<http://www.woncaeurope.org/sites/default/files/news/RC67%20-%20Statement%20on%20Sustainable%20Health%20Workforce.pdf>) that recommends the establishment of shared minimum standards for the undergraduate curriculum and ensure increased exposure to primary health care.*

*The aim of this workshop is to present a survey of undergraduate curricula of family medicine in some European universities with participants and, through the shared experiences of the latter, initiate a process to develop undergraduate curriculum standards in line with the WONCA Europe statement.*

#### ***Material and methods:***

*After presenting the WONCA Europe statement, the results will be presented of a survey of undergraduate teaching of family medicine in some European universities organised by BME Committee.*

*Participants will be then divided in 5 small groups and asked to brainstorm and share their proposals regarding the (1) aim of undergraduate teaching in family medicine, (2) the timing and duration of such teaching, (3) if practice visits in family medicine should be used, and the recommended (4) teaching modalities and (5) assessment methods.*

*Afterwards, each group will present its proposals to the whole workshop.*

### **Results & conclusions:**

*These proposals will be discussed further by the BME Committee with other members of the EURACT Council with the eventual aim of developing a statement on minimum standards for the undergraduate curriculum in family medicine.*

## **Specialist Training (ST) Committee**

Nele Michels, Chair

Attending: Martine, Roar, Peter P, Sonata, Inguna, Venija, Dolores, Eva, Iveta, Mehmet, Nele (report)

Could not attend: Nynke, Llukan, Nino and Maja

WONCA and UEMO made a joint task-group. In the light of recognizing GP/FM as a specialty European-wide, they want to work on **European Training Requirements for GP/FM training**. These requirements can be divided into:

1. Training requirements for TRAINEES  
→ content, outcome & organisation
2. Training requirements for TRAINERS  
→ recognition & quality management
3. Training requirements for TRAINING INSTITUTIONS  
→ recognition & quality management

As an academic organisation we are asked to give recommendations on those three items. We agreed on providing a general framework, a model.

We are aware that already a lot of documents exist within the EURACT documents treating these topics. Possibly also in literature publications could be found.

We agreed to make a structure in which we can implement what we gather from documents and literature.

We start with **1. Training requirements for trainees**.

The structure in which we will work is:

- 1) What do trainees have to learn/achieve (competence-driven)?
- 2) How trainees have to achieve this?
- 3) How to assess the achieved competences?
- 4) How long should training last?
- 5) Where should training be organized?
- 6) How should selection of trainees occur?

EURACT documents to be consulted:

- EURACT statement on assessment (Nele)
- EURACT statement on hospital posts (Roar)

- EURACT guidelines on selection of GP trainers (Eva)
- Training status and immigration of physicians (Darach)
- Educational expectations of trainers (Martine)
- EURACT Performance Agenda (EUPA)
  - chapter 1-3 (Sonata)
  - chapter 4-5 (Inguna)
  - chapter 6-7 (Peter)
  - chapter 8-9 (Dolores)
  - chapter 10 (Eva)
- Educational agenda
  - chapter with identical titles as EUPA: see above (EUPA)
  - other chapters (Venija)
- European definition (Iveta)

Deadline for contributions = end of November.

Roar & Nele (with help of Darach) will make a draft version of a report = March, so it can be discussed on the EB meeting WONCA

NB: we keep in mind that focus of GP/FM can differ as regards paediatric & gynaecologic/obstetric care (see also Israeli survey (Martine))

## **CME/CPD Committee**

Jachym Bednar, Chair

Present: Jo Buchanan, Ruth Kalda, Radmila Ristovska, Nino Kiknadze, Vesna Homar, Peter Vajer, Jáchym Bednář

Excused and missing: Razvan Mitfode, Pavlo Kolesnyk, Elena Andreeva, Ljiljana Cvejanov Kezunović is not more member of Euract Council

New member: Vesna Homar (Slovenia)

Activities :

1. New member \_to CPD/CME :Vesna Homar (Slovenia)
2. CPD/CME vision statement for the website was approved , **Jachym would upload it to the Euract website**
3. Survey on E-health in Europe to be finished and we would address Council members in the period between meetings, **Jo Buchanan to proofread it and then Jachym to upload to Survey Monkey form and to distribute it among Council members**
4. Promoting Active Listening in established GPs – Radmila Ristovska to develop this module to include it to future CPD/CME WSs
5. WS for Krakow WONCA Europe : How best to support isolated GPs [isolated because they are rural or because working on their own] to participate in CME – **Jo Buchanan to coordinate it**, will be joint workshop with Biserka Marcovic from Croatia and Euripa :  
Preliminary ideas for this WS:  
e-learning modules from Estonia using Moodle with opportunities for interactions on-line (forums, interactive communications)

developing the local teams for teaching activities (mainly small group teachings)-  
Estonia  
development of local teams led by a GP Hungary elected by the local GPs.  
identifying and meeting the different needs of rural doctors in Czech Republic  
engaging rural practices in teaching and training Slovenia as a way to promote  
ongoing learning in GPs.  
CME in Georgia – the challenges with isolated practices and poor internet  
connectivity

**6. WS for Leuven Euract conference: CME teaching Exchange/ Jachym and Jo Buchanan to coordinate it:**

Ideas: Communication skills – Promoting Active Listening in established GPs – a module from Macedonia

**What other ideas ?**

**7. SEA: Significant event. Analysis / research / How to use it as teaching tool ? / Ruth to coordinate this topic**

**8. Cooperation with ST: Survey on recruitment of new GPs among European medical students / Petr Vajer to coordinate with Nele**

**9. WS proposed by Razvan in Tel Aviv is still offered by him : How to avoid drug interactions if working without appropriate SW in GP office ?  
To train participant to use easily internet on-line apps on interactions  
/ Razvan Mitfode to prepare abstract and draft of the module**

### ***Member services (MS) Committee***

Bruce Brinkley, Co-chair

#### Courses :

- Leonardo 1, Thessaloniki may 2017  
very successful, teaching material was updated.
- Leonardo 3, Malta & Thessaloniki in oct 2017 and may 2018.  
Pre-course work, meetings in october 2017 and may 2018.

Next EURACT Council Meetings Thessaloniki 12-14 April 2018, Antwerpen 19-20 September 2018

#### MEMBERS FEES 2018 :

Proposal for the January 2018 EB meeting

Cf: 2016 data, world economic outlook database, [www.imf.org](http://www.imf.org)

	GDP-PPP	nb countries (→ 2017)	nb countries (2018 →)
10€	<10K	3	2
20€	<20K	7	6
30€	< 30K	11	12

40€	<40K	6	7
50€	>40K	11	11

Fees increase for : Bulgaria, Georgia, Slovak Rep, Turkey

**NB**: Valentina Madjova, Bulgarian delegate, expressed that increasing membership fee from 20 et 30€ will be problematic. Bulgarian GDP-PPP increased from 17'957 to 20'116\$

**SPONSORING FOR COUNCIL MEMBERS :**

Delegates from countries with GDP-PPP < 12K \$, can be sponsored to attend the meeting, up to the double amount of fees collected per year per meeting.

ie Albania, Geogia, Moldova, Ukraine, Bosnia : their total membership fees are 1290€, so this measure could cost 5200€ per year.

**LIST OF BENEFITS for members**

- Certificate of Membership
- Reduced Fee for Leonardo courses, Bled courses, Euract Educational Conferences
- Newsletter
- Access to educational material on the Euract website
- Contribute to the development of FM teaching throughout Europe
- Networking with other FM teachers



## Appendix 13: Reports from task groups

### ***Appraisal of GP teachers task group***

Roar Maagaard, Chair

Report from the Appraisal Task Force, Barcelona, September 2017.

Our meeting focused on the rather little activity that had taken place in the appraisal system since our last meeting in Tel Aviv.

Congratulations to Francesco that had finished his appraisal with succes on the competent level.

Congratulations to Nele who primarily did a partial appraisal effort (to try out the system) and in September was appraised with success at the expert level.

The task force absolutely finds that further efforts must be done to give power to the system and we focused on possible solutions:

1. We ALL should STILL try to support and promote the appraisal system.
2. Appraised teachers to be clearly visible on our website!
3. “We must take our own medicine”... - and very important: to eat an elephant you must eat bite-by-bite – that is: a way forward could be to do partial appraisals as a start.
4. But also spread it among colleagues – and perhaps also go for a bottom-up approach!
5. External motivation is waiting, but some small ideas:
  1. Payment could be removed in a period
  2. Benefits in relation to courses, membership fee etc.
6. We must work on internal motivation:

- “The Appraisal system is like sitting in a Formula 1 car seat”
- It will give you a valuable tool for self-assessment
- A tool for systematic reflection – and getting feedback
- A tool for objective measurement of your competences and having feedback on them
- Learn about your past and your future
- A way to find areas for improving your teaching

Action plan:

1. Ask Viola about practicalities about non-EURACT members payment – and communicate a plan afterwards (Roar)
2. Make appraised teachers visible in a nice way on our website (Mario?)
3. Bullet points (see them under #6 above) must be made visible on the website as an appetizer to the system (Mario?)
4. Encouraging Council Members to be active until Thessaloniki meeting via reminders (Roar)

Reporter: Roar Maagaard.

## ***Provision of Educational Resources task group***

Martine Granek-Catarivas, Chair

### Participants:

*Natalia Zarbailov (Moldavia)*

*Helena Karppinen (Finland)*

*Francesco Carelli (Italy)*

*Nino Kiknadze (Georgia)*

*Iveta Vaverková (Slovakia)*

*Mira Kis-Veljkovic (Serbia)*

*Valentina Madjova (Bulgaria)*

*Radmila Ristovska (Macedonia)*

*Milena Cojić (Montenegro)*

*Venija Cerovecki Nekić (Croatia)*

*Ilse Hellemann (Austria)*

*Martine Granek-Catarivas (Israel)*

### Missing:

*Elena Andreeva (Russia)*

*Pavlo Kolesnyk (Ukraine)*

*Nynke Scherpbier-deHaan (The Netherlands)*

*Maja Račić (Bosnia & Herzegovina)*

### Guest participant:

*Mehmet Ungan (Turkey)*

The participants had further discussion on the aims and goals of the Task Force, and about what the end products should be.

### Introduction and aims (as previous)

Purely "on line" educational resources may not be adequate to teach some non-clinical material relevant to Family Medicine, such as the topics dealing with the principles and philosophy of Family Medicine.

Blended methods including the use of small groups' debates, interactions and interpersonal activities, are more suitable to improve communication skills, the management of cultural and ethical issues as well as dealing with uncertainty.

It was agreed that the Task Force should provide some outlines and educational resources that could serve as a basis to teachers willing to develop modules using blended methods.

### Current Tasks

1. **Roadmap for blended learning material preparation:** development of an overview relevant to the goals and context of Family Medicine. This is to become our main document, to be uploaded on EURACT website and maybe published (?)
2. Development of **Minimum Core Curriculum Topics**  
Three topics have been chosen and have been partially developed as modules using blended teaching methods. They will be shortened and adapted into examples with suggested outlines.  
Topic 1: Continuity, comprehensiveness, coordination of care (under progress)  
Topic 2: Holistic approach. Bio-psycho-social model (under progress)  
Topic 6: Decision making based on prevalence and incidence of target (new)
3. Adaptation as **outlines of existing courses and implementations**
  - The spirometry distant education course - SpiroCourse (to be translated and adapted)
  - Breaking Bad News blended course (to be translated and adapted )
  - Management of multiple health problems: identifying priorities (new)

- Teaching Ethics
- 4. Development of a **bank of relevant content material and resources** about blended learning, hybrid courses, flipped classrooms, interactive E-learning and technologies (under progress)

Future tasks:

1. Adaptation of Task Force production for EURACT Website
2. Preparation of workshop for Leuven Conference: Tasks distribution among Task Force members
3. Survey of existing (non-clinical) blended courses/modules relevant to Family Medicine, in EURACT countries

*Martine Granek-Catarivas*

**Website & branding task group**

Darach O' Ciardha, Chair

- Coordination with Jan - abstract submission link from EURACT website page – dedicated to Leuven Conference
- Green light for developer for online membership application, Council members will be notified when this is live
- Decision on logo made
- Ongoing tasks
  - develop pages on EURACT website to promote the Leuven Conference
  - to put up videos on the website, starting with the EURACT 25th anniversary video produced by Jachym