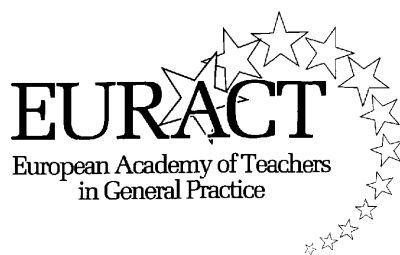


Network organisation within WONCA Region Europe – ESGP/FM

EURACT Council meeting – Zagreb, May 2007





Network organisation within WONCA Region Europe – ESGP/FM

Report of the 1'st 2007 EURACT Council meeting

Zagreb, Croatia

May 9-13, 2007

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**Meeting of the Council
of the European Academy of teachers in General Practice
(EURACT)
held in Zagreb, Croatia, May 9-13, 2007**

Members present:

Dr. Egle Žebiene, Lithuania , President
Dr. Okay Basak, Turkey, Honorary Treasurer
Dr. Roar Maagaard, Denmark, Honorary Secretary
Prof. Job F.M. Metsemakers, The Netherlands, EB member
Dr. Mladenka Vrcic-Keglevic, Croatia, EB member
Dr. Justin Allen, United Kingdom, Co-opted member
Dr. Natasa Pilipovic Broceta, Bosnia & Herzegovina
Dr. Francesco Carelli, Italy
Dr. Owen V. Clarke
Prof. Jan Degryse, Belgium
Dr. Razvan Miftode Florentin, Romania
Dr. Dolores Forés, Spain
Prof. Elena Frovola, Russia
Prof. Bernard Gay, France
Dr. Sandra Gintere, Latvia
Dr. Luis Filipe Gomes, Portugal
Dr. Givi Javashvili, Georgia
Ass. Prof. Janko Kersnik, Slovenia
Dr. Ruth Kalda, Estonia
Dr. Jaroslava Lankova, Czech Republic
Dr. Monica Lindh, Sweden
Dr. Philios Phylaktou, Cyprus
Dr. Roger Price, United Kingdom
Dr. Smiljka Radic, Serbia & Montenegro
Dr. Bernhard Rindlisbacher, Switzerland
Dr. Llukan Rrumbullaku, Albania
Dr. Mario R. Sammut, Malta
Dr. Wolfgang Spiegel, Austria
Dr. Georgis C. Spatharakis, Greece
Dr. Paula Vainiomäki, Finland
Dr. Peter Vajer, Hungary
Dr. Stefan Wilm, Germany
Dr. Adam Windak, Poland
Dr. Yonah Yaphe, Israel

Members absent:

Prof. Anders Baerheim, Norway
Prof. Georgi D. Ivanov, Bulgaria
Dr. Eva Jurgová, Slovakia

PROGRAM OF THE MEETING

Wednesday, 9'th of May 2007

Pre-Council Executive Board Meeting

Session 1: Welcome and introduction.

Thursday, 10'th of May 2007

Session 2: Presentations of nominees for EURACT officers' elections / Short presentations on Task Forces and Committee activities / Task Force session

Session 3: Committee session and "5-minutes one slide" presentations

Friday, 11'th of May 2007

Session 4: Reports from Committees and Business Meeting

Symposium with Croatian Colleagues "Final specialist exam: experiences, ideas for harmonisation and quality development".

Saturday, 12'th of May 2007

Session 5: Winding up in small groups / Future plans / Review of meeting

Post-Council Executive Board Meeting

REPORT OF THE MEETING

Pre-Council Executive Board Meeting

The Executive Board met at 15.00 – and at 16.00 Committee chairs and Task Force chairs joined:

- The new secretary Barbara Toplek in action.
- The President went through the agenda for the meeting – and in particular the agenda for the business meeting.
- Finances and budget discusses – Hon. Treasurer to present status to Council. Hon. Treasurer will see to that all remaining countries (about 10) pay 2006-fees at this meeting.
- Hon. Treasurer will prepare for Next General Meeting (Paris, October 2007) a proposal for adjustment of membership fees for countries with increasing Gross National Product.
- EUARCT to open a bank account in Ljubljana as soon as possible.
- Hon. Secretary to present the new Secretariat/Secretary to Council.
- Legal status of EURACT discussed – Jobs proposal sent out before meeting approved by EB – to be decided at business meeting.
- Decided that all members in Assessment Task Force group should have payed their extra night from Tuesday to Wednesday in Zagreb by EUARCT.
- Balint-organisation had applied for being an “organisation in collaboration” – but only 2 members from that organisation had applied for membership.
- Assessment Course in Poland: 12 sponsored places – 4 countries can send 3 participants each. Poland, Lithuania and Serbia had applied in time – and these 3 countries can send sponsored participants.
- Afterwards 6 extra countries had applied – and it is to be decided at business meeting which of the 6 countries could send 3 sponsored participants too.
- Egle informed the Committee Chairs and Task Force Chairs that it was expected from each of them to produce a plan for the coming 3 years: aims/objectives! What has the Committee achieved? and what plan is for further achievement?
- Each Chair outlined preliminary plans.
- VT Committee to take care of report received from Dr. Per Kallestrup regarding the Hippocrates Programme.
- All members have to be re-allocated to the different Committees and Task Force Groups at start of Council Meeting.
- The chairperson of the Committees should be chosen by the individual Committee – and the proposal to be approved by Council.

Session 1: Welcome and introduction.

- The President Dr. Egle Zebiene welcomed all – especially the new Council Members to Zagreb – and so did Dr. Mladenka Vrcic-Keglevic.
- There was also a special welcome to our new secretary, Barbara Toplek, Ljubljana.
- Egle gave a special thanks to former President, Prof. Justin Allen, who was present as he took part in the planning of the upcoming assessment course later this year.
- The minutes from Praha meeting were approved by Council.

- This time there was no special session with country reports – these were sent prior to secretariat and distributed electronically by Barbara – remaining reports handed out at the meeting.
- The welcome and introduction session was now run as an icebreaker session – and all new and old Council Members were introduced to each other in an informal way.
- Job Metsemakers and Roger Price assisted in running this session – with success!
- The country reports are available in ANNEX 1.

Session 2:

2.1. Presentations of nominees for EURACT officers' elections.

There was a 5 minutes presentation of the nominees for officers' election to be held Friday in the business meeting.

Egle Zebiene presented herself and her thoughts for further presidency.

There were 6 nominees for the 3 Executive Board posts – and they each gave a personal presentation:

- Francesco Carelli
- Filipe Gomes
- Janko Kersnik
- Job Metsemakers
- Roger Price
- Mario Sammut

EB had discussed voting procedure and gave 2 possible voting procedures to Council – and Council had to decide the procedure:

A: one voting round with 3 names on each vote

B: 3 voting rounds – one name to be placed on the vote - electing one EB member at each round

Council voted: 9 votes for A, 20 votes for B and 1 person abstained for voting. Method B to be used.

2.2. Presentation on activities in Task Forces and Committees.

Yonah Yaphe presented the work in the BME Committee and asked for new members to the committee.

Roger Price presented the work in the VT/Specialist Training Committee and asked for new members to the committee.

Paula Vainiomäki presented the work in the CME/CPD Committee and asked for new members to the committee. New members urgently needed in this committee. This wish strengthened by Egle.

Filipe Gomes presented the work in the Member Services Committee and asked for new members to the committee.

The Taskforces were also presented:

- Job Metsemakers presented the work in the Task Force on Educational Research – and invited new members to join this group.
- Roger Price presented the Assessment Task Force – the group is working to produce an Assessment Course – the first course is planned to run in Poland in November this year – and the main job right now for the group is to plan this course – so new members for the time being would make no sense.
- Stefan Wilm presented the Performance Agenda Task Force briefly – and carried on with a detailed description of the work done and the work that should be done – see next.

2.3 Performance Agenda Task Force session with all Council

Stefan Wilm presented the thoughts behind the creation of this Task Force. It was created as a continuation of the work on the Euract Educational Agenda. The question had been raised: should there also be a Performance Agenda? An agenda focusing on observable/measurable/controllable performance?

Stefan described the work so far – and set the scene with the work that had taken place in Canada (CanMEDS), USA (ACGME) – and afterwards input from Denmark, UK, Netherlands and Belgium.

A discussion followed about the way to carry on with this work. Will it be important for EURACT to do this work? – important for EUARCT and/or important for the GP's in Europe? or are we just re-inventing the wheel?

The conclusion was, that this Task Force Group should carry on with its work after this consultation with Council.

Session 3:

3.1-2. Committee session

All Council Members were asked to select a Committee to work in for the next 3 years – and the intention was that 4 viable Committees should result.

Please see the reports from the Committees work in session 4.

3.3. “5-minutes 1 slide presentation”

1. Smiljka Radic presented “Leonardo Courses for mentors in GP in Serbia”. These courses are run in Novi Sad, Belgrade, Valjevo and courses following Bled Course in Palic. There has been a very widespread cascading effect of these Leonardo Courses in Serbia!

2. Filipe Gomes presented Brazil as a possible future cooperation partner. Educational Agenda paper presented at National Conference in Brazil by Filipe Gomes. Brazil also interested in exchange visits for trainees.
3. Francesco Carelli gave a presentation from his appearance in Turkey last month, where he met great interest in EURACT's Educational Agenda.
4. Janko Kersnik presented the coming Bled Course (18.-22.9.2007) on "Patient Empowerment".
5. Adam Windak presented "International Board of Accreditation for Primary Care". This Organisation works for cooperation with UEMO and WONCA. Adam continued by presenting 2nd International Symposium on GP/FM taking place in Kraków, Poland – EURACT will be asked to participate.

Session 4:

Reports from Committees

The Committees proposed the following chairs to Council – and the chairs were approved by Council:

Basic Medical Education: Francesco Carelli

Vocational training/Specialist training: Roger Price

CME/CPD: Paula Vainiomäki

Member Services Committee: Filipe Gomes

- **BME-committee.** Dr. Yonah Yaphe presented the work of the BME-committee:
 - Committee worked on Early Clinical Exposure (ECE) – especially finalising Okay's draft of a report on this for publication
 - 2 new ideas for coming work:
 - A study on prevalence, process, and outcomes of ECE programs
 - Development of a book of case vignettes to teach core competencies of the European Educational Agenda to medical students
 - Full report available in ANNEX 4.

- **Specific Training committee.** Dr. Roger Price presented the work of this committee:

A brainstorm gave these ideas for future work during the next 2-3 years:

1. Examine what a European Licensing framework might look like.
2. Consider a database of assessment in European countries; this could include tools, criteria, language and cultural issues.
3. How is Public health and General practice covered in GP training in different countries?
4. Previous surveys may be out of date.

5. Needs assessment of Euract membership about Vocational training

It was agreed to look at 2, 3 & 4. Jan will develop his ideas about 1 and update the committee at the next meeting.

Members Service Committee will be asked about item 5.

Hippokrates exchange programme to be revitalised – a cooperation between Per Kallestrup, Jan and Roar to try do so.

- Full report available in ANNEX 4.

- **CME/CPD committee.** Dr. Paula Vainiomäki presented the work of this committee:

- The committee had got many new members – and Paula was very lucky that it now was possible to revitalize this committee.
- Paula accepted to continue as chair for a while.
- Short term work: review existing material, active group during and in between meetings, workshop in Paris (PLP to trainee doctors)
- Long term work: finding ways to motivate doctors to CPD, clarify definitions and terms, accreditation, funding of CPD?
- Full report available in ANNEX 4.

- **Member Services Committee.** Filipe Gomes presented the work of this committee:

- Worked with an update on courses, conferences and other activities.
- Rolling Course 2008 in Iceland.
- Asking for 4 sponsored places at Bled Course.
- EURACT booth at WONCA Europe conferences: try to make the presentation more lively and interesting for spectators.
- The committee will propose to Council that an electronic newsletter should be sent to members regularly. Council approved on further elaboration on this idea.
- Full report available in ANNEX 4.

Business Meeting

- Honorary Secretary's report from Praha was already approved on day 1 of Council meeting
- No comment to EB minutes from Leuven
- Other action points: Council to decide about sponsored places for Assessment Course – see later
- President's report approved - see written report in ANNEX 2.
- Honorary Treasurer gave a report on financial situation (see full report in ANNEX 6).
- Income in 2006 was 29.920 Euro and Expenditures 28.335 giving a little surplus of 1585 Euro.
- Budget for 2007: Honorary Treasurer presented the budget showing Income for 2007: 26.000 Euro, Expenditures for 2007: 25.000 Euro giving an estimated surplus of 1000 Euro.

The total capital by the end of 2007 is estimated to 33.600 Euro. Budget for 2007 approved by Council.

- Honorary Treasurer announced a proposal for General Meeting regarding membership fees: EURACT divide countries in low-income countries (10 Euro fee), middle-income countries (20 Euro fee) and high-income countries (50 Euro fee) – and WHO statistics of Gross National Product show that some countries move category due to general increase in wealth in the countries. This announcement gave rise to a general discussion regarding fees in different countries – and it was decided that EB should present a proposal at next Council Meeting.
- Honorary Secretary told/repeated to Council about the way the new secretariat and new secretary had been chosen. Roar welcomed Barbara Toplek who introduced herself to Council. Roar also expressed hope that Agnes' presence in Zagreb could facilitate a smooth handover of secretariat.
- Egle thanked Agnes for her long lasting and great efforts as EURACT secretary – and Agnes had a big applause from Council – and flowers, too.
- Job Metsemakers presented a proposal on registration of EURACT as a legal body. Job suggested that we should follow the way WONCA Europe had gone – creating a EURACT Foundation. This suggestion arose several questions from Council – and it was decided that a group should prepare this matter further before next Council Meeting (group of Job Metsemakers, Adam Windak, Peter Vajer, Janko Kersnik, Francesco Carelli, Wolfgang Spiegel). Job to take the initiative with this work.
- The Balint Federation had earlier applied for being an “Organisation in Collaboration” – and had done so once more. The Balint Federation now have 3 individual members from UK, Croatia and Israel, so the conditions for being such an organisation is now fulfilled – and Council approved Balint Federation as an Organisation in Collaboration. Roger Price and Egle Zebiene to write to Heather Suckling, UK from Balint Federation.
- Choosing the 4'th country to send 3 sponsored participants to Assessment Course in Zakopane in November 2007 (Poland, Lithuania and Serbia had been chosen earlier – before deadline for application). 6 Countries had applied: Estonia, Bosnia & Hercegovina, Georgia, Bulgaria, Hungary and Slovenia. It was decided that the places should go to a “low-income” country – and that excluded Slovenia and Hungary. It was decided by Council that Bulgaria should be taken out too, as no Council Member from Bulgaria was present so no further explanation could be given in either direction. By lot it was decided that Bosnia & Hercegovina could send 3 participants – and if they were not able to do so the places should be offered to Georgia or Estonia (in that order).
- Smiljka wants to announce a follow-up course of the Bled Courses to be run in Serbia under the patronage of EURACT – approved.
- Adam asked for approval of the Krakow Conference (for Eastern Europe) to be announced as a collaboration with EURACT. After a discussion it was approved that this Krakow conference could be announced as: “the educational activities are in collaboration with EURACT”. 18 voted yes for this approval – 5 voted no – and 2 abstained from voting.
- This discussion concluded that it would be useful if CME/CPD committee would make a draft for discussion in Council at a later meeting.
- Council approved 3 sponsored places at the Bled 2007 course.
- Francesco Carelli is Director of Communications – this post prolonged to Spring 2008. A proposal to be presented at Sweden meeting:
 - terms of reference
 - Francesco's thoughts about the job

- relation to webmaster and secretary
At Sweden meeting open election for his post allowing for a possible transition period until Spring 2008.
- Future cooperation with EGPRN? We should stay in communication with them – but no further involvement decided on yet.
- Egle gave a special thanks to
 - Mladenka for her work in EB
 - Jan Heyrman (not present) for his work in EB
 - Yonah for his work as chair of BME committee

Election of Officers:

The elections were lead by Hon. Secretary.

Election of President: Dr. Egle Zebiene, Lithuania was re-elected by acclamation. She thanked Council for its confidence in her.

Election of 3 members for Executive Board:

Council agreed on the practical procedure of the elections. The following 3 were elected:

Job Metsemakers, The Netherlands

Filipe Gomes, Portugal

Janko Kersnik, Slovenia

Approval for new members

Many applications had been sent in before Council Meeting – included applications from 2 new countries: Ukraine and Iceland. These applications from Ukraine and Iceland had been dealt with by EURACT Secretariat and Member Service Committee.

It turned out that many of the new applications were sent in by Country Representatives in electronic form – and hence there were no signatures. Some signatures were brought to this meeting. It was decided that Council Members should sign for the new members whose applications they had sent in electronically this time.

It was also decided that EB should make a proposal for modernizing the practical way of application for membership.

Following new numbers of members were approved by Council:

Croatia 1, Georgia 15, Greece 2, Iceland 4, Israel 1, Italy 2, Norway 1, Portugal 3, Romania 8, Serbia 6, Slovenia 1, Switzerland 2, Turkey 8, Ukraine 5, UK 1.

60 new members in total.

See total list of new members in ANNEX 3.

Symposium with Croatian Colleagues “Final-specialist exam: experiences, ideas for harmonisation and quality development”.

Mladenka had created a very nice program for the symposium with Croatian Colleagues:

Welcome address by:

- Prof. Milica Katic
- Prof. Zvonko Sosic
- Prof. Nada Cikes
- Dr. Egle Ziebene

Prof. Milica Katic: Vocational Training in Croatia: structure and organisation

Ass. prof. Mladenka Vrcic-Keglevic: Specialist's exam: Croatian Experience.

Ass. prof. Hrvoje Tiljak: Written test as part of specialist's exam in Croatia: some obstacles?

Prof. Janko Kersnik: Slovenian FP training program and FP final exam.

Dr Roger Price: GP Specialty assessment: The UK experience from August 2007.

Prof. Elena Frolova: The final assessment of knowledge and skills: How to reach a goal?

Dr. Luis Filipe Gomes: Assessment in Vocational Training: Portuguese experience.

Dr. Peter Vajer: Specialist's board exam: Hungarian experience?

Prof. Jan Degryse: Combining different components of an assessment procedure.

These contributions were followed by an intense discussion trying to compare different assessment methods – and trying to understand the wonderful mathematics presented in one of the presentations!

Session 5:

Future plans

- Paris Conference, October 2007: Bernard Gay gave a presentation of the conference and stressed some of the new things in this conference.
 - Bringing EBM into clinical care
 - EBM Practice sessions: how to apply EBM to daily clinical activity?
 - Keynote speakers followed by Vasco da Gama keynote speakers in same session
 - On education David Haslam from UK will be keynote speaker (Friday)
 - Clinical Year Reviews: presenting review of latest major publications with a discussion on the implementation of the results
 - Participation with Vasco da Gama in its preconference: nothing settled yet. If VdG needs our participation the following volunteer: Mladenka, Paula, Filipe, Georgis and Dolores.
- General Meeting during Paris Conference to be planned

- Hon. treasurer to present the material to the auditors (Sakis and Muharem)
- Legal body possibilities for EURACT to be cleared before General Meeting so approval can be made there
- In future conferences: EURACT having a joint booth with WONCA Europe – planning for posters and other activities at the booth.
- Singapore: WONCA Working Party on Education to have its first meeting – Egle is participating
- Singapore: you can meet the following Council Members there: Janko, Job, Roger, Bernhard, Adam, Egle and Roar
- Assessment Course: Poland is first country in autumn 2007; countries for 2008?, Portugal might be interested in 2009?
- Next Council Meetings:
 - 3.-7.10.2007 in Gävle, Sweden – more information especially regarding transportation will arrive from Monica. The conference with Swedish colleagues will take place on Thursday 4.10.2007 – plenary in the morning and workshops in the afternoon
 - Spring meeting 2008 in Malta: 7.-11.05.2008
 - Autumn meeting, 2008: Cyprus
 - Spring meeting 2009: St. Petersburg, Russia (either 6.-10.5.2009 or 29.4.-3.5.2009)
 - Autumn meeting 2009: Germany

Post-Council Executive Board Meeting

- Member Services Committee: plans for newsletter to members to be elaborated somewhat more; trying to stimulate EURACT to contribute to AMEE conferences; planning survey of members needs assessment (as also suggested by VT-committee)
- Educational Research Task Force: objectives are not clear enough – task force to revise objectives – do some rewriting and prioritizing. Plan future collaboration with EGPRN
- Paula has the initiative regarding start of discussion at a future Council Meeting regarding pharmaceutical sponsorship. Relevant papers to be sent to her by Barbara.
- A Council Member had asked President if higher expertise not should be brought in? It was concluded that EURACT should never be an élitist club – but on the other hand: in special situations expertise at very high level might be needed and asked for.
- Decision: chairs of Committees and of Task Forces should produce a 3 year plan with timeline and concrete plans for activities and send this plan before July 1st 2007 to Barbara. If need of assistance: contact Job Metsemakers.
- Barbara to arrange a bank account in Ljubljana.
- Okay to write to Agnes and Jan Heyrman regarding transfer of money from Leuven to Ljubljana.
- An invitation received from Balint Federation: we are not sending a person to conference in Portugal.
- Should we have a fixed contact person to Balint Federation? Not for the time being.
- Balint members should pay membership fees individually to national Council Members.
- Program for General Meeting in Paris:
 - Treasurers Report (to be audited by Saksis and Muharem)
 - Presidents Report
 - Legal status of EURACT
 - Adjustment of fees – proposal to be made before Sweden by Okay and Roar

- Membership application form. This should be changed: no signature needed – electronic application to national Council Member is OK – but it should be stressed that the application should be sent to national Council Member – and the national Council Member is the guarantee for the applicants identity.
- Website: Roger Price to continue as webmaster for at least the next ½ year in cooperation with Barbara Toplek
- If new budget rules for WONCA Europe are decided on in Singapore it will result in a need for us to produce business plans
- UEMO: Filipe to explore possible, concrete co-projects between UEMO and EURACT – and then contact from UEMO should be sent officially to President of EURACT
- Future meetings:
 - Sweden: perhaps it would be useful to have a bus transport Sunday from venue to Arlanda Airport. Roar to ask Monica.
 - Malta: Felipe to be liason officer to Mario
 - Cyprus: Wolfgang to be liason officer to Phil?
 - Russia: Paula to be liason officer to Elena?
- Icebreaker session again in Sweden? Yes, but also space for country reports in small groups!
- Should we continue with the 45 minutes possibility for winding up Saturday morning? Yes, but need for further clarification.
- Janko to work with Francesco on an adjusted version of the job description of Communication Officer.
- Egle is liason officer to VdG – both for WONCA Europe and for EURACT.
- WONCA Europe ask for nominees for WE EB: Egle Zebiene and (Roar Maagaard).
- Suggestion by Egle: EB should meet 10 minutes each day to catch up with “to do jobs”!
- Elections have to be run now in Norway, Iceland and Ukraine. Barbara to arrange this.
- Reimbursement for travel expenses for Zagreb Meeting 2007:

Figures presented by Hon. Treasurer:

<u>NAME</u>	<u>COUNTRY</u>	<u>REQUEST</u>	<u>REIMBURSED</u>
Llukan Rrumbullaku	Albania	487	435
Givi Javashvili	Georgia	530	470
Egle Zebiene	Lithuania	296	265
Razvan Miftode	Romania	480	430
Elena Frolova	Russia	530	470
Adam Windak	Poland	336	300
Smiljka Radic	Serbia	41	35
Okay Başak	Turkey	440	395
TOTAL			2800 Euro

Summary of EURACT Council and EB decisions

- Egle Zebiene re-elected as President.
- Job Metsemakers, Filipe Gomes and Janko Kersnik elected for Executive Board.
- Budget 2007 approved by Council.

- The Performance Agenda Task Force presented its thoughts to Council and it was decided that this task force should carry on with its work.
- The Hippokrates exchange programme to be revitalised – a cooperation between Per Kallestrup, Jan Degryse and Roar Maagaard to try to do so.
- Job Metsemakers presented a proposal on registration of EURACT as a legal body. Job suggested that we should follow the way WONCA Europe had gone – creating a EURACT Foundation. This suggestion arose several questions from Council – and it was decided that a group should prepare this matter further before next Council Meeting (group of Job Metsemakers, Adam Windak, Peter Vajer, Janko Kersnik, Francesco Carelli, Wolfgang Spiegel). Job to take the initiative with this work.
- Council approved Balint Federation as an Organisation in Collaboration.
- Choosing the 4'th country to send 3 sponsored participants to Assessment Course in Zakopane in November 2007 (Poland, Lithuania and Serbia had been chosen earlier): Bosnia & Hercegovina chosen!
- Smiljka wants to announce a follow-up course of the Bled Courses to be run in Serbia under the patronage of EURACT – approved.
- Adam asked for approval of the Krakow Conference (for Eastern Europe) to be announced as a collaboration with EURACT. Decision: Approval of “the educational activities are in collaboration with EURACT”.
- This discussion concluded that it would be useful if CME/CPD committee would make a draft for discussion in Council at a later meeting. Paula has the lead for this process.
- Council approved 3 sponsored places at the Bled 2007 course.
- Francesco Carelli is Director of Communications – this post prolonged to Spring 2008. A proposal to be presented at Sweden meeting regarding description and election of Director of Communications (Janko and Francesco).
- Decision: chairs of Committees and of Task Forces should produce a 3 year plan with timeline and concrete plans for activities and send this plan before July 1'st 2007 to Barbara. If need of assistance: contact Job Metsemakers.
- Okay to write to Agnes and Jan Heyrman regarding transfer of money from Leuven to Ljubljana.
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- Membership application form. This should be changed: no signature needed – electronic application to national Council Member is OK – but it should be stressed that the application should be sent to national Council Member – and the national Council Member is the guarantee for the applicants identity.
- Website: Roger Price to continue as webmaster for at least the next ½ year in cooperation with Barbara Toplek
- Elections have to be run now in Norway, Iceland and Ukraine. Barbara to arrange this.
- Next meeting: 3.-7.10.2007 in Gävle, Sweden.