

Annex 4

Reports of Standing Committees

**EURACT Council meeting
April 25-29, 2009
St. Petersburg, Russia**

Report of Basic Medical Education Committee

Report BME Committee

Present: Mette, Sandra, Natalia, Wolfgang, Marcu, Francesco (chair)

Absent: Stefan (working at EUPA), Givi (not permitted to come to Russia), Howard (at the South-American meeting), Okay (no information).

We welcomed Marcu as another new member in Committee.

Francesco summarized that paper on ECE was successfully published on EJGP and also that the scheduled case vignette n. 3 was finalized in Italy and also it was put on website together with the previous 2 ones so to enlarge teaching on EEA and for practical applications. It is used, also, for EUPA chapter 6.

About mapping the situation at BME level, as scheduled in Larnaca, Bernard and Francesco agreed to find a way so this could be managed directly on web, without confusing and uncompleted excel files and this would concern all levels (BME, ST, CME-CPD). This is in accordance with a new view for putting national information, as explained also by Jan.

Concerning the work on “ the role of GP in BME: case studies from various medical schools in Europe “, (also important to work on a core curriculum debate – see below -) Givi, as charged and promised, prepared a good draft version, but because he is again not allowed to come (the same in Larnaca) and because we missed the promised and fundamental initial semistructured interview from somebody else in charge for this, this work is standing by.

Howard prepared a list (enlargeable with links) on Literature research for a really better knowledge in BME.

Wolfgang introduced the topic we decided to work on: “ Which core curriculum for BME specifically in Family Medicine “.

All the attenders were strongly involved, productive and debating. We realised that situations are so different in different countries, considering not only health systems and undergraduate teaching development for Family Medicine, but also considering differences as seminars, as internships / clerkships in practices, levels of quality for teachers, levels of quality for practices, differences on teaching specifically in BME, differences in the length of period for practice attachments.

For all these reasons, the (desired) core curricula could be so different considering the achievements linked to the length of attachments or teaching, and consequently the same could be about aims and final assessment.

So the whole group decided that each Committee member should prepare his/her own list and own considerations and then will work exchanging impressions on dilemmas trying to obtain an agreed and common core curriculum.

This achievement would be not easy at all, considering that mainly we are not really just totally involved since time in BME structures and mainly looking to find ways and addresses for our national situations. Anyway, we consider this as an important topic and we'll try to go forward.

Francesco Carelli
BME Committee Chair

Report of Specialty Training Committee

Date: April 29th 2009

Place: St.Petersburg

Present: Alma Eir Svavarsdottir (Iceland) chair, Bernard Gay (France), Llukan Rrumbullaku (Albania), Mario Sammut (Malta), Monica Lindh (Sweden), Owen Clarke (Ireland), Roar Maagaard (DK), Roger Price (UK), Smiljka Radic (Serbia),
Not present: Dolores Forès (Spain), Georgi Ivanov (Bulgaria), Natasha Pilipovic Broceta (Bosnia Herzegovina)

AGENDA:

- 1. Survey regarding Public Health and Community orientation:**
Responsible: Dolores and with her Owen and Llukan, Mario, Roger and Georgi.
- 2. Questionnaire on the Specialist Training Schemes in General Practice in Europe**
Responsible: Bernard and with him Monica, Natasha, Smilka and Alma
- 3. Survey on Training and Re-training in General Practice in Europe**
Responsible: Owen and with him Alma, Monica and Roger
- 4. WONCA Basil meeting in 2009**
ST-committee contribution.
Responsible: All
- 5. Miscellaneous**

The meeting was set by the chair and it was acknowledged that the time for the committee meeting was 1 and a half hr instead of 2 and a half hr as planned.

The agenda for the ST-committee meeting had been send out to members and comments received which led to updating of the agenda. Jan Degryse (Belgium) has announced to the chair that he will be focusing his time on Educational Research and is no longer part of ST-committee.

First thing on our agenda was:

Survey regarding Public Health and Community orientation:
Responsible: Dolores and with her Owen and Llukan, Mario and Georgi.

Nothing has been reported. After discussion about this topic decision was made by the ST-committee to take this survey out of our agenda.

Questionnaire on the Specialist Training Schemes in General Practice in Europe
Responsible: Bernard and with him Monica, Natasha, Smilka and Alma

Bernard handed out questionnaire on Specialist Training. He has rewritten the questionnaire. He had concern about the BME part of the questionnaire as BME committee is also working on a

questionnaire. Decision was made to keep the BME questions in the survey. ST-committee members worked on the questions and made comments and changes. Revision has been made on the survey - not only updating. We decided to ask the counsel for approval to send the questionnaire out to EURACT members to update our data. If approved by the counsel we will e-mail it to every member in May 2009. Once responses are collected we will post them on the EURACT web page. We recommend 2nd informant for the information but decided that it is not necessary prior to publication on the web.

Survey on Training and Re-training in General Practice in Europe
Responsible: Owen and with him Alma, Monica and Roger.

A lot of work has been done since Cyprus on this survey. Owen circulated the survey. We have approval for workshop at the Wonca Basil meeting 2009 to present data from this survey. The survey will be presented at the Educational Research presentations -1 slide 5 min. presentation -. We decided to ask for approval from the counsel to distribute this survey electronically. If we get the approval of the counsel we will send the survey out to members in May 2009 so that data collection can start and preparation for the workshop in Basil can proceed as soon as possible.

Miscellaneous.

Decision was made to divide the work on the two surveys between ST- committee members and Owen with Alma, Monica and Roger will collect the data on the Survey on Training and Re-training in General Practice in Europe and prepare the workshop.

Bernard with Llukan, Mario, Roar and Smiljka will work on collecting the data on Survey on the Specialist Training Schemes in General Practice in Europe and update the figures for each country.

Meeting adjourned at 17:35.

Alma Eir Svavarsdóttir Chair

<h2 style="margin: 0;">Report of CPD/CME Committee</h2>

Report of CME/CPD Committee meeting in Sankt-Peterburg , 26 April 2009

Participants: Ruth, Mladenka, Peter, Bernhard, Elena, Marina

During a meeting 3 topics were discussed:

1. Questionnaire on accreditation of CME/CPD programs in GP/FM and re-certification of general practitioners in Europe. Purpose- to know the actual situation in each country, to update the existing landscape data and even proceed more detailed research in thhis area.

2 week before the meeting questionnaires were distributed to all Council members through e-mail. Since now 12 responses. Main problem - not all the respondents filled the last page of the questionnaire, where we asked about sources of the answers. Without sources the answers are not valid.

Decision- kindly to ask all country representatives fulfill the questionnaire during next 2 weeks and also the last page.

Ruth will collect all the questionnaires, input the data and make analysis.

2. Workshop in Basel Conference, prepared by CME/CPD Committee. Title of the workshop: Continuing professional development, accreditation and re-certification in GP/FM: a state of art in the Europe.

Main responsible persons: Mladenka, Bernhard, Ruth, Eva

Tasks: Introduction of the workshop- Mladenka

Explaining the terms and glossary – Ruth

Results of the study – Bernhard

Tasks for a small group – All

Questions to be discussed in groups: Accreditation and re-certification rules and procedures in different countries? Relationships between CME/CPD and re-certification? How the individual educational needs can be fulfilled within the re-certification process? What is the role of governmental and university instances? Who should and could finance the procedure? What are the quality assurance criteria?

3. Descriptive paper about accreditation and re-certification in Europe.

CME/CPD Committee decided that after workshop in Basel we start to write an paper. Mladenka makes the preliminary draft and after that all other committee members will contribute. During meeting we already thought and discussed about structure of the paper.

Ruth Kalda.

Report of Member Services Committee

Report of Committee after Council Meeting in Sankt Petersburg:

Present: Filipe Gomes, Yvonne van Leeuwen, Georges Spatharakis, Adam Windak, Egle Zebiene

Chairman: Janko Kersnik

We welcomed a new member of MSC group Yvonne van Leeuwen.

Timetable:

1. Membership issues
2. Survey on communication within the EURACT Council:
3. Conferences and meetings
4. Other issues

1. Membership issues:

- a. Azerbaijan member application: We haven't got any information about him/her. Secretariat should check if the person is eligible.
- b. Why should we approve new EURACT members? It is a tradition and written down in our Constitution.
- c. Article 5 explains – everybody involved in teaching in GP is eligible to become a member of EURACT.

2. Survey on communication within the EURACT Council:

We got 9 responses, 5 gave some comments. Each comment was discussed in details. We suggest to the Council:

- a. All public documents with the copyright of EURACT ad approved by the Council or EB should be put within one month on website.
- b. Longer publications should have a short abstract to describe the content.
- c. 'EURACT Conduct Guidelines' is not an official document (it is internal communication document), so we do not need to reference it.
- d. VdGM is an organisation with interest in general practice not only in teaching.
- e. Respect for the majority decision might be helpful.

3. Conferences and meetings:

- a. Basel WONCA conference:
 - We have a joint booth
 1. List of EURACT Council members will be prepared by Filipe
 2. Filipe will prepare a booklet of A4 1000 copies
 3. 100 copies of application forms – Polona collects them and copy them to national representatives to be checked
 4. On going presentation
 5. EURACT Chocolates
 6. Yvone will bring the video-projector
 7. Egle will bring the computer for the presentation
 8. We will ask Bernhard for a screen
 9. Dark blue cloth for the table – EURACT logo – Polona
 10. Poster – map of EURACT new members – Filipe
 11. One copy of the definition, one copy of the EEA, one copy of the constitution – different languages – stick on table or wall
 - General meeting
 1. President's report
 2. Treasurer's report
 3. Honorary secretary report
 4. EUPA presentation
 5. Announcement of new form of EURACT – legal status presentation
 6. Ideas from members

b. Assessment Course:

The assessment course will take in Faro, Alagave, Potrugal, December 2nd-5th. To reduce costs 3 member faculty is foreseen and up to 25 participants are expected. We could sponsor maximum 6 participants from 3 eligible countries – 2 participants per country. The fee is set at 500 € for participants and 450 € for EURACT members. Rooms are booked for the price of 56 € per night single use and 66 € double bed / twin use. Filipe has developed a leaflet. The Council members should put all efforts in promotion of the course. We need organiser of the course for next years.

c. Leonardo Rolling Courses:

The faculty prepared and tested in Cyprus Leonadro 2 course before Cyprus meeting. We are looking for applications for Leonardo 1 and Leonardo 2 courses for next years. The responsibility of organisation and budget are in the hands of local organiser, who shares the eventual profit of the course with EURACT (50:50).

d. EURACT-EGPRN joint meeting Autumn 2009:

Bernhard confirmed readiness of Swiss general practice organisations to host us for the EURACT part of EURACT-EGPRN joint meeting in Autumn 2009 – October 13 to October 18, with joint meeting with EGPRN. Berhnahrd, George and Yvone are starting the conference group for this joint meeting. Theme is Patient motivation. Volunteers are welcome to join the group to prepare. The topic is patient motivation. Yvone is a contact person with Paul van Royen from EGPRN.

e. Further EURACT meetings

We still lack organisers of Spring 2010 and further meetings. There was a proposal from Janko to organise Spring 2010 meeting in Bled, Slovenia, April 22 do April 25 and a proposal from Jan to organise Spring 2011 meeting in Leuven, Belgium, in May, Autumn meeting 2011, Algarve, Portugal, Spring meeting 2012, Tartu, Estonia.

f. EURACT Bled Course.

EURACT Bled course will be dedicated to problems of medicalisation. The dates are September 29th to October 3rd. 5 sponsored places (3.000 €, 600 € per participant, which covers accommodation and reduced fee) will be available for the participants from eligible countries.

4. Other issues:

a. Website.

We expect more activities regarding website from Council members. Peter Vajar, web-site editor designed new home page. It will become operational in short time. Rearrangement of the web-site with more visible titles CME-SPD committee, BME committee, ST committee, calendar, Archives... will take place and chairs are asked to participate in the process.

ACTION POINTS:

Assessment Course, Faro Portugal, Bled Course – promote and advertise.

TASKS:

Prepare EURACT booth materials and organisation of booth for the next Conference.

Janko Kersnik