



Network organisation within WONCA Region Europe – ESGP/FM

EURACT Council meeting – St. Petersburg, April 2009





Network organisation within WONCA Region Europe – ESGP/FM

Report of the 1'st 2009 EURACT Council meeting

St. Petersburg, Russia

April 25-29, 2009

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Contents

List of participants	5
Program of the meeting.....	6
Report of the meeting.....	7
Pre-Council Executive Board meeting.....	7
Session 1: Welcome and introduction.....	8
Session 2: Performance Agenda	8
Session 3: Business Meeting, part 1: Legal Status.....	9
Session 4: EURACT future development.....	11
Session 5: Taskforce meeting..	11
Session 6: Committee work.....	11
International Conference.....	13
Session 7: Educational Research presentations.....	14
Session 8: Business Meeting, part 2.....	14
Session 9: One slide – 5 minutes presentation	15
Session 10: Future EURACT activities.....	15
Session 11: Review of meeting	16
Post-Council Executive Board meeting	17
Action points after EURACT Council and EB decisions	Attached
ANNEX 1: Review of national activities	19
ANNEX 2: Legal status.....	46
ANNEX 3: Taskforce Reports.....	58
ANNEX 4: Reports of Standing Committees	63
Basic Medical Education Committee.....	64
Specialty Training Committee	64

Continuous Medical Education Committee	66
Member Services Committee	67
ANNEX 5: President’s Report	70
ANNEX 6: Honorary Treasurers Report.....	73
ANNEX 7: Director of Communications Report	77
ANNEX 8: List of new EURACT members	79
ANNEX 9: List of Council Members	82

**Meeting of the Council
of the European Academy of teachers in General Practice
(EURACT)
held in St. Petersburg, April 25-29, 2009**

Members present:

Dr. Egle Žebiene, Lithuania , President
Dr. Roar Maagaard, Denmark, Honorary Secretary
Dr. Georgis C. Spatharakis, Greece, Honorary Treasurer
Ass. Prof. Janko Kersnik, Slovenia, EB member
Dr. Luis Filipe Gomes, Portugal, EB Member
Dr. Mette Brekke, Norway
Dr. Francesco Carelli, Italy
Dr. Owen V. Clarke, Ireland
Prof. Jan Degryse, Belgium
Prof. Elena Frovola, Russia
Prof. Bernard Gay, France
Dr. Sandra Gintere, Latvia
Dr. Ruth Kalda, Estonia
Dr. Yvonne van Leeuwen, The Netherlands
Dr. Monica Lindh, Sweden
Dr. Marina Olynik, Ukraine
Dr. Roger Price, United Kingdom
Dr. Smiljka Radic, Serbia
Dr. Bernhard Rindlisbacher, Switzerland
Dr. Lllukan Rrumbullaku, Albania
Dr. Mario R. Sammut, Malta
Dr. Wolfgang Spiegel, Austria
Dr. Alma Eir Svavarsdóttir, Iceland
Dr. Markku Timonen, Finland
Dr. Peter Vajer, Hungary
Dr. Mladenka Vrcic-Keglevic, Croatia,
Dr. Stefan Wilm, Germany
Dr. Adam Windak, Poland
Dr. Natalia Zarbailov, Moldova

Members absent:

Dr. Okay Basak, Turkey,
Dr. Natasa Pilipovic Broceta, Bosnia & Herzegovina
Dr. Dolores Forés, Spain
Prof. Georgi D. Ivanov, Bulgaria
Dr. Givi Javashvili, Georgia
Dr. Eva Jurgová, Slovakia
Dr. Razvan Miftode Florentin, Romania

Dr. Philios Phylaktou, Cyprus
Dr. Howard Tandeter, Israel

PROGRAM OF THE MEETING

Saturday, 25th of April 2009

Pre-Council Executive Board Meeting

Session 1: Welcome and introduction. Review and approval of meeting agenda. Country reports discussion.

Sunday, 26th of April 2009

Session 2: Performance Agenda: short plenary meeting

Session 3: Business Meeting, part 1: Finalisation of Legal Status document

Session 4: EURACT future development.

Session 5: Taskforce Meeting – and reports from Taskforces

Session 6: Committee work

Monday, 27th of April 2009

International Conference

Session 7: Educational Research presentations

Tuesday, 28th of April 2009

Session 6, cont.: Standing committee work, part 2 – and reports

Session 8: Business meeting, part 2

Session 9: One slide – 5 minutes presentations

Session 10: Future EURACT activities

Session 11: Review of meeting

Post-Council Executive Board Meeting

REPORT OF THE MEETING

Pre-Council Executive Board Meeting

The Executive Board (only Egle, Roger, George and Roar present) met prior to the Council Meeting.

The President went through the agenda for the meeting – and in particular the agenda for the business meeting.

- George is going to present economical status in Business Meeting – and he has looked deep in EURACT's economy and has got a deeper understanding of it.
- Legal status: will be dealt with in Business Meeting, part 1:
 - Egle will chair the legal status session. Job will explain the difficult legal matters.
 - Job will explain that in reality no changes in the way EURACT is run. No change of power.
 - More than half members should be present – and it is by simple majority.
 - This session must be done in minutes also separately – and signed by Egle and Hon. Secretary.
 - Job will take these separate minutes with him to the notary in the Netherlands.

Future elections:

- Country election this winter – council members to be aware to have accurate data by Dec. 1st 2009
- Spring meeting 2010: George and Roar are the 2 only left (given they are re-elected) will be organising election of 4 EB members
- Egle is finishing her 6 years
 - EB proposes Egle to be co-opted for supporting the president for one 1 year – also if she is not re-elected in Lithuania – as tradition has been. Council to decide.

Future Council Meetings:

- Autumn Meeting 2009: Stefan Wilm has prepared many details already for the meeting in Witten.
- Spring meeting 2010: no country has stepped forward yet. If no one steps forward we have a serious problem. Several possible scenarios discussed. Estonia, Belgium, Italy??

Session 1: Welcome and introduction

- President Egle Zebiene welcomed all – and especially the new Council Members from The Netherlands and from Finland. Yvonne van Leeuwen and Markku Timonen introduced themselves.
- Review and changes of meeting agenda:
The president asked for letting the Legal Status session being a part of Business Meeting Sunday – as Job could only participate this day. Approved by Council.
- The **country reports** were sent prior to secretariat and distributed electronically from the secretariat. Remaining reports will be sent additionally. Country reports were discussed in small groups – and highlights from each country were presented in plenary.
- The country reports are available in ANNEX 1.

Session 2: EURACT Performance agenda (EUPA) – short plenary and small groups

Stefan instructed Council how to carry on with EUPA work that was done in Malta and Cyprus and how to finish it by using case vignettes and a table for every ability in each chapter. Council then worked in 6 groups to write the six core chapters of EUPA having a group chair and a reporter:

- Group 1: Primary care management - Ruth/Natalia
- Group 2: Person-centred care – Filipe/Sandra
- Group 3: Specific problem solving skills – Janko/Mette
- Group 4: Comprehensive approach – Owen/Mario
- Group 5: Community orientation – Roger/Llukan
- Group 6: Holistic approach – George/Wolfgang.

A group chaired by Jan on methodological and psychometric issues (members: Bernard, Bernhard, Elena, Wolfgang, Monica) had met in Cyprus and had delivered its report in written form already. Janko had written a text about the oscillating relation between performance assessment and quality management.

The final EUPA thus will consist of 13 chapters:

1. Introduction - Stefan/George
2. Overview of the core competencies (adapted from ED and EEA)
3. The relation of performance assessment and quality management - Janko
4. Methodological and psychometrical aspects - Jan
5. Primary care management - Ruth/Natalia
6. Person-centred care – Filipe/Sandra
7. Specific problem solving skills – Janko/Mette
8. Comprehensive approach – Owen/Mario
9. Community orientation – Roger/Llukan
10. Holistic approach – George/Wolfgang
11. Synthesis – Stefan
12. Definitions of performance assessment methods – N.N.
13. Glossary of terms (adapted from EEA).

All contributors will be named at the beginning of each chapter as in EEA.

Group reporters have to send reports from their group to Stefan by May 17, 2009 at latest.

The first draft of EUPA will be finished by email thereafter; the group chairs will play a pivotal role. Council members can discuss the first draft by email during the summer. We will be able to present the final version during the Witten meeting in October 2009. In September 2009 EUPA will be presented during the WONCA Europe Conference in an oral presentation and during the open EURACT meeting.

Session 3: Business Meeting, part 1: Finalisation of Legal Status document

Professor Job Metsemakers, Netherlands and previous Council Member was invited to present the finalised document “Inclusion of the articles of an association in a notarial deed”.

This document had been distributed prior to Council Members accompanied by an explanatory note from Job Metsemakers.

The session was chaired by Egle Zebiene – and she started by noting that more than half the Council Members were present, so a decision could be taken on this matter by simple majority.

Oral voting was decided on unanimously.

Job Metsemakers explained about the background for transforming EURACT into a legal entity. There had been a discussion about it should be a foundation or an association – but as EURACT is a member organisation the most appropriate option turned out to be an association.

In an association (according to Dutch law) there should at least be one general meeting each year with certain specified points on the agenda – and the Business meeting in EURACT Council is such a general meeting.

There were several clarifying questions to Job Metsemakers (see further won for these questions)– and after further discussion voting took place.

First voting:

Article 1.1. The name of the Association is European Academy of Teachers in General Practice (“EURACT”)

should be changed to

Article 1.1. The name of the Association is European Academy of Teachers in General Practice/Family Medicine (“EURACT”)

Voting: in favour: 29, against: 0, abstain: 0

Second voting:

Acceptance of the document as a whole.

Voting: in favour: 29, against: 0, abstain: 0

Third voting:

This was regarding the procedure for the next steps to be taken regarding EURACT as an Association.

Two options were decided on:

- a. Council decides to establish EURACT as an Association and goes to the Notary in the Netherlands to finish this process. The Association is presented in Basel to the Open EURACT Meeting and “old EURACT” can be transferred to “new EURACT”.
- b. Council approves the document and ask the General Meeting in Basel in September 2009 to make the final decision and afterwards we go to the Notary in th Netherlands.

Voting: in favour of option a: 17; in favour of option b: 12; abstain: 1.

Conclusion:

“Option a” was decided on – and Job Metsemakers was asked to finalise this process at the notary in the Netherlands.

St. Petersburg, April 26'th 2009,

Egle Zebiene, President of EURACT

Roar Maagaard, Honorary Secretary of EURACT

This part was signed – and given to Job Metsemakers in order to bring it to the notray in the Netherlands.

Questions raised during discussion:

Q1: Jan: Is it possible to have secretariat in a different country

A1: Yes in any country.

Q2: Adam: What obligations, administrative consequences will there be?

A2: Administrative consequences: 1 general meeting per year, books in order. We are not obligated to send them any financial reports. We can hire anybody, and the taxes for this person are paid according to the low of the country where his as employed.

Q3: Monica: Can we have a donor that is not a GP but a teacher (Article 4/1)?

A3: We can have, not yet, but we can. It should be involved in GP teaching.

Q4: Philipe: Can all the members come to a General meeting? Can a Council be a general meeting?

A4: The decision making is whitin the Council

The information that was sent to Council Members before the meeting (16.04.2009) can be seen in ANNEX 2.

Session 4: EURACT future development.

A brainstorming took place and several ideas presented:

- EURACT databases should be interactive and letting everyone to contribute (“wikepedia”)
- an electronic EURACT newsletter
- dealing with recruitment of young doctors to our specialty
- manpower flexibility in Europe
- having a strategic taskforce?
- trainers expertise taskforce?

Decision: 1 slide 5 minutes presentation should be first session in Witten and here new ideas for future EURACT activities could be presented.

Session 5: Taskforce Meeting – and reports from Taskforces

Reports from taskforces:

a. Educational research taskforce:

- Jan reported
- a journal club should start
- work on a paper: Research position in Specialist training

b. Strategic group taskforce/brainstorming:

- Yvonne reported
- no taskforce now
- finish what we have done first
- review documents
- study how implementation has been done regarding our other products
- and first after doing that: take in new items!

c. Teaching expertise taskforce:

- Natalia presented
- Roger should facilitate until Spring 2010

Please see reports in ANNEX 3.

Session 6: Committee work

Committee reports:

BME Committee

Wolfgang Spiegel reported in Francesco Carellis absence due to health problems

What should be the essential context in a BME curriculum in GP/FM?

- literature review done
- focusgroup methodology to be used in doing this job
- research paper might be the result

- cont. discussion by e-mail
- to be finished at next Council Meeting
- input from whole Council wellcome

Full report available in ANNEX 4.

Specialty Training Committee

Alma Eir Svavarsdóttir as chair reported.

The ST Committee had been productive between meetings.

Bernard Gay is going to finalise the format for updating the Excel-file regarding ST-training in Europe. This update is urgently needed. Council approved that this survey is sent out.

A discussion took place during the reporting regarding future updates: to be in a Wikipedia-manner? – no decision taken yet. Jan Degryse to present his ideas in more detail at next meeting.

The re-training survey to be finished – to be presented in Basel – first survey to be sent to Council members – approved by Council.

Full report available in ANNEX 4.

CME/CPD Committee

Ruth Kalda as chair reported.

1. Accreditation/re-certification questionnaire circulated now, some responses received – but all must respond!
2. Introducing the workshop in Basel presented by this Committee
3. Descriptive paper about accreditation and re-certification in Europe – to be written after Basel.

Full report available in ANNEX 4.

Member Services Committee

Janko Kersnik as chair presented the work of the Committee.

It had been asked: “why should we approve a member in Council?” – Answer: it says so in the bylaws!

Could not GP’s be members? yes!

Documents on the website? 1 month after they should be on website.

- documents: keywords and abstract at longer documents

VdG discussed

More activity on our website! Peter is working

Internal communication had been discussed in Larnaca – and the remarks had been taken into account

Full report available in ANNEX 4.

International Conference:

All-Russia Conference with international participation:

“Ways of primary health care quality improvement and socially significant diseases prevention”

The conference took place on April 27th and April 28th – and EURACT Council participated on the first of these 2 days.

Some of the presentations of April 27th can be seen on www.euract.org

Program of April 27th:

9.00-9.30 Registration of participants

Chairmen: Academician of RAMS professor I.N.Denisov; professor O.Yu.Kouznetsova

9.30-9.45 **Opening ceremony.** Representative of Health Care and Social Development Ministry of Russian Federation; V.E.Zholobov, First Deputy Chairman of St-Petersburg Health Committee; O.G.Khurtsilava, Rector of SPbMAPS; Grouev Anne-Marie, representative of National Institute of Health and Social Welfare of Finland

9.45-10.10 **I.N.Denisov.** Problems of Family medicine today

10.10-10.30 **P.G.Oganov.** Prevention of socially significant diseases as a part of health care development conception till 2020

10.30-10.45 **P. Vainiomaki and O.Y.Kuznetsova.** Presentation of main outcomes of Russia-Finnish Project “Primary Health Care Quality

10.45-11.00 **L.M.Zhitnikova.** Role of professional associations in development of health-care standards and GPs work quality indicators

11.00-11.30 Coffee break

11.30-11.50 **E.Zebiene.** Relations between doctor and patient as important component of medical care quality

11.50-12.20 **L.Southgate.** Modern methods of assessment in training of GPs. British model

12.20-12.50 **J.Degryse.** Transforming your practice into a challenging learning environment

12.50-13.20 **P.Toon.** Education in general practice for future secondary care specialists

13.20-13.30 **A.P.Prishvin.** Health care standards in private medical clinics

13.30-13.40 **N. Zarbailova.** National clinical recommendations as basement of primary health care quality improvement

13.40-14.00 Discussions. Q & A

14.00-14.30 Coffee break

14.30-14.40 **E.V.Frolova.** GPs work quality assessment as a basis of continuing professional development

14.40-14.50 **B.V.Agafonov, N.N.Shevtsova.** Organization of continuous GPs education in Moscow region

14.50- **A.P.Pomaz.** Comparative analysis of patient’s satisfaction assessment

- 15.00 (according to the results of Russia-Finnish Project)
- 15.00- **G.A.Lavrischeva.** Methods of GPs work quality assessment (experience of
15.10 Stupin region of Moscow oblast)
- 15.10- **Discussions.** Q & A
16.00

Session 7: Educational Research presentations

This session was chaired by Jan Degryse.

3 presentations were presented and discussed – these presentations can be found on www.euract.org.

1. *Web-based learning in teaching family medicine* presented by Ruth Kalda.
2. *FAMILY PHYSICIAN'S OPINION ABOUT THEIR COMPETENCE IN PRIMARY CARE PRACTICE MANAGEMENT* presented by Natalia Zarbailov.
3. *Development and effect assessment of a new computer-based nutrition course for general practice* – presented by Yvonne van Leeuwen.

Session 8: Business meeting, part 2

1. Minutes from Cyprus meeting approved
2. Election of Hon. Secretary: only one application (from Roar Maagaard) was received – and Roar was elected by 26 votes for the next 3 years.
3. Presidents report approved – see report in ANNEX 5.
4. Regarding Jan Heyrmans retirement:
 - book from Jan Heyrmans retirement to be announced on the website
 - Egles PP from Leuven to be put on website
5. Hon. Treasurers report presented by George:
 - some receipts from 2008 not received for former Treasurer, so data might be incomplete
 - but very precise data for 2009 promised
 - see enclosed report from Treasurer in ANNEX 6.
 - report and budget approved!
 - IMF figures for 2008 will be the basis for 2010 membership fees – and this will be presented at Witten in autumn 2009
6. Organising Council Meetings in another way?? Phil had produced a very nice overview over the last Council Meetings for a basis of discussion – but as Phil was not present -> discussion will take place at next meeting.
7. Director of Communications Report – given by Francesco Carelli. See report in ANNEX 7.
8. Approval of new members – 43 new members approved by Council – see list in ANNEX 8.
9. A letter received from Ernesto Mola: it is not a matter for WEURACT to join as it is not an educational program. Egle will write to EM that EURACT is not joining.
10. Future EURACT Council meetings:
 - Spring 2010: Bled, Slovenia 22.-25.4.10. Bled-meeting – one day less than usual – approved and decided.

- Autumn 2010: Zürich – joint meeting with EGPRN – 13.-17.10.2010 – more cooperation and planning to be done (Yvonne and George is already preparing, too). Yvonne is in charge for cooperation with Paul van Ruyen (EGPRN). NB! Dates nearly collide with WE Malaga – Egle to check possibilities to change dates in 2 weeks time.
- Spring 2011, preliminary Leuven, preliminary May 13-16?
- Autumn 2011, Algarve
- Spring 2012, Estonia

Roar informed about future elections:

- country election this winter – council members to be aware to have accurate data by Dec. 1st 2009.
- Spring meeting 2010: George and Roar are the 2 only left (given we are re-elected) will be organising election of 4 EB members
- Egle is finishing her 6 years
 - o EB proposes Egle to be co-opted for supporting the president for one 1 year – also if she is not re-elected in Lithuania – as tradition has been. This was approved by Council.

11. Peter Vajer told about the new website and got support for this proposal:

- a demo version can be found [http: //euract.georun.hu/](http://euract.georun.hu/)
- Peter to proceed
- Peter to contact Barbara and arrange practicalities
- Peter to ask for feedback from Council

Session 9: One slide – 5 minutes presentations

Yvonne van Leeuwen: Coaching of Junior Trainers by Seniors during daily teaching

Monica Lindh: Global medicine project for ST-trainees

Owen Clarke: A survey on Training & Re-Training of general practitioners in EURACT member countries which is proposed on behalf of the Specialty Training Committee.

Francesco Carelli made a presentation on how he had brought forward the thoughts and productions done by EURACT.

These presentations will be placed on www.euract.org under the heading “Past EURACT Council meetings”.

Session 10: Future EURACT activities

Next Council meeting:

Witten – October 7-11 2009

- airports:

- Düsseldorf – approx time by train from airport to venue 1:10
- Cologne: approx time by train from airport to venue 2:00
- Dortmund: approx time by train from airport to venue 0:50
- Send timetable to Stefan – and he will send transfer information – and there will be a pick-up service from train station
- Wednesday and Saturday: meeting taking place at venue (Georg Hotel, Witten: www.georghotel.de)
- Thursday and Friday: meeting taking place on Witten Univ.
 - Witten is on the edge of the Ruhr area → coalmine to be visited Thursday
 - Witten is in a cultural area: Univ. Choir will sing for us Friday evening – about 40 choir members – rest of the evening they will sing with us (after dinner)
 - Wednesday: rehearsal for choir in the evening
 - Focus will also be students: we will meet with the students Thursday afternoon in a common session
 - Friday morning: a visit to a GP practice
- Egle discussed timetable for Witten and a preliminary plan was adjusted. Web-based learning will be a theme discussion (Ruth to be responsible for preparing this)

WE Basel General meeting:

- Presidents report
- financial status – George to contact auditors
- legal status to be presented
- Stefan to present Performance Agenda

WE Basel, EURACT Booth: Filipe in charge

- we must make a plan (who, what and when at the booth?) – responsible: Filipe
- booklets and posters
- Bernhard will get a screen for the projector
- Yvonne responsible for the multimedia

WE Basel, VdG: Natalia, Monica, Janko, Yvonne, Bernhard are facilitators

Future Courses:

Leonardo 2: no countries interested in 2009 – any interest for 2010??

Adam suggested we should run the course ourselves.

2010 might be in Hungary?

2012 in Portugal?

Information regarding Leonardo 2 to be produced: Roger to contact Justin Allen to have course promotional material produced for this course, so it can be “sold”.

Assessment course: 3rd course to be run in Faro, Algarve, Portugal in beginning of December 2009 – Filipe to send the advertisement to Council members via Polona so all can promote it! 3 sponsored places for Moldova and 3 for Bosnia-Herzegovina – names should be known by July 1st.

Bled course 2009: possible sponsorship for some places to be decided by EB.

Session 12: Review of meeting

All expressed warm thanks to Elena for creating a very good meeting in a good atmosphere – and a very productive meeting!

Also congratulations to Sandra and Smjilka for finishing their PhD theses!

Post-Council Executive Board Meeting

Travel reimbursement list – St. Petersburg Council Meeting April 2009

Figures presented by Hon. Treasurer:

	Claimed	Approved (90%)
Llukan Rrumbullaku, Albania	482	433.8
Natalia Zarbailov, Moldova	152	136.8
Maryna Oliynyk, Ukraine	393	353.7
Smiljka Radic, Serbia	341	306.9
Total	1,368 Euros	1,231.2 Euros

1. Legal status: Job to continue the process. “Clarify if our voting procedure was legal” after your meeting with the lawyers. Roar to ask Job (done)

2. EUPA to be sent before Basel if possible by Stefan to Council Members – Roar to write Stefan (done).

3. Action plans for members:

- member list before Dec 1st
- if your country had sponsored places in Rome or Zakopane: please provide a short report on how this resource has been used in your country

4. Decision: 1 slide 5 minutes presentation should be first session in Witten and here new ideas for future EURACT activities could be presented. These presentations should be sent 2 weeks before Witten – and a reminder for Council Members 1 month before (Polona).

5. Roger to contact Justin Allen to get further info regarding “Teaching expertise small group”.

6. Leonardo II course to be well-known by Council Members. A programme to be sent around (Egle).

7. George did very well in his presentation on these difficult financial matters.

8. EURACT website: Peter is going to carry on!

9. Roar to write Barbara that Peter is going to contact her to transferring of website.... (done).

10. Future meetings are OK. Egle to contact EGPRN regarding dates.
11. Courses: invitation to be disseminated. Action Roger and Polona.
12. Bled course: 3000 (600 for 5 persons from diff. countries) – so max 3000 Euros, was decided by EB.
13. Copyright on written EURACT material – to be explored by Egle (WE EB).