

Annex 2

Reports of Standing Committees

**EURACT Council meeting
October 7-11, 2009
Witten, Germany**

Report of Basic Medical Education Committee

Report BME Committee

Present: Mette, Natalia, Wolfgang, Markku, Howard, Givi, Okay, Francesco (chair)

Absent: Sandra (no information).

Francesco informed Committee that during Executive Board, the President said that big space could be done to networks at next WONCA Europe Conference in Malaga, in 2010. So, as BME Committee, we could prepare a workshop. The first reaction was that nobody knows now who could be able to go to Malaga and that in this way now it is really not thinkable to afford this matter. About mapping the European situation at BME level, it was scheduled in Larnaca that somebody not in BME Committee would manage this directly on web. Not receiving information during this time, the Committee decided to find a way to collect information from the Council Members and one person in Committee will put them on web excell old form (maybe helped by Peter Vajer, if needed).

Concerning the work on “the role of GP in BME: case studies from various medical schools in Europe “, (also important to work on a core curriculum debate – see below -) Givi, as charged and promised, prepared a good draft version, but because we missed the promised and fundamental initial semistructured interview from somebody else in charge for this, this work is standing by.

Howard prepared a list (enlargeable with links) on Literature research for a really better knowledge in BME.

Wolfgang sent during the tome between the Council Meetings a first draft on the paper we decided to work on in St. Petersburg: “What should be the essential content of a BME Curriculum in General Practice/Family Medicine? “.

All the attenders were strongly involved, productive and debating. We realised that situations are so different in different countries, considering not only health systems and undergraduate teaching development for Family Medicine, but also considering differences as seminars, as internships / clerkships in practices, levels of quality for teachers, levels of quality for practices, differences on teaching specifically in BME, differences in the length of period for practice attachments.

For all these reasons, the (desidered) core curricula could be so different considering the achievements linked to the length of attachments or teaching, and consequently the same could be about aims and final assessment.

So, the Committee dediced (but Wolfgang looking at his starting point) to use Wolfgang's tables in future time as a complementary successive work, but to arrive now to find the core key points to be put easily on the tables of different authorities and have currucula manageable everywhere and easily..

So, Mette managed in the Committes a very good nominal group method and the Committee got a new core list.

Howard is in charge with Mette to developpe a Delphi process and go forward on the full paper so to arrive to get it in a practical and short way.

Also, Francesco received by Jan the promise to give his help for the best of the work and the paper.

Francesco Carelli
BME Committee Chair

Report of Specialty Training Committee

Report from the Specialty Training Committee

Date: October 9th 2009

Place: Witten

Present: Alma Eir Svavarsdottir (Iceland) chair, Dolores Forès (Spain), Georgi Ivanov (Bulgaria), Jan Degryse (Belgium), Llukan Rrumbullaku (Albania), Mario Sammut (Malta), Monica Lindh (Sweden), Natasha Pilipovic Broceta (Bosnia Herzegovina), Owen Clarke (Ireland), Roar Maagaard (DK), Roger Price (UK), Smiljka Radic (Serbia),
Not present: *Bernard Gay (France)*

In the beginning of the meeting the chair asked members to be attentive in responding to e-mails from other ST-members. Also if a ST-member is not able to attend an upcoming EURACT meeting to e-mail the work which has been done between meetings - ask another member from the ST-committee who is working on the same scheme to rapport on his/her behalf.

After a brief discussion, the committee members agreed to respond promptly to emails and correspondence to help make progress with tasks between meetings.

Agenda

1. "Brainstorming about the role of ST-committee".

Discussion about the role of the ST-committee. Some of the members felt that the role of the committee should be - how to make ST-training schemes in Europe better. Others felt that we should focus on the future and how ST-training will develop. Detailed discussion - without common conclusion - was about the role of the ST-committee in promoting common frame work on core competency in Family Practice and if this committee has a role in promoting common European curriculum as a standard of Family Practice Training in Europe.

2. Questionnaire on the Specialist Training Schemes in General Practice in Europe.

We decided that final adjustment and revision of the survey will be done by responsible ST-members. The grid will then be e-mailed to Peter via Roar and the survey will be put on the Euract web-page. Each country representative in Euract is then responsible to fill it out for his/her country. We want to emphases that the ST-committee is in agreement that 2nd informant is not needed.

3. Survey on Training and Re-training in General Practice in Europe.

Owen reported final result of the survey. Rapport was given about the workshop in Basel. Approximately 30 participants from 15 countries attended the workshop which was well perceived and interactive. Presentation will be given to the council during 1 slide 5 min. presentation. Decision was made to get permission from the Euract council to go ahead and write a paper based on this survey to be published in European journal of General practice. Jan offered to help with the writing.

4.ST-committee contribution to Wonca-Europe meeting in Malaga, Spain, October 6th-9th 2010.

The committee agreed that interactive workshop would be an important input from the ST-committee. Roar and with him Alma and Owen proposed to give a workshop on: “*ST- training in Europe for the future*”.

5.VdGM pre-conference meeting in Basel. Report from Monica.

Around 60 participant from VdGM and 12 facilitators - 6 from Euract and 6 from Swiss - attended. Working was done in small groups. Creative and good meeting. At the end of the meeting all groups presented their conclusions.

6.Organization of Leonardo EURACT courses in local settings.

Smilkja gave rapport to the committee. ST-committee decided to ask the council for permission to write up a paper on the implementation of Leonardo EURACT course in local settings. Jan agreed on helping with the writing. The plan is to publish this paper in the European Journal of Family Practice.

What we agreed on having done before the Bled meeting in April 2010:

1. Roar, Mario, Llukan, Smiljka, Georgi and Bernard

Will finalize the “*Questionnaire on the Specialist Training Schemes in General Practice in Europe*”. The group is responsible for finishing the questioners and to get the grid to Peter to be put on the Euract web-page. This will be presented to the ST-committee by responsible ST-group at the Bled meeting in April 2010.

2. Owen, Alma, Monica and Roger

Will work on writing a paper on “*Training and Re-training in General Practice in Europe*”. First draft for review to be ready for the meeting in Bled in April 2010.

3. Roar, Alma and Roger

Will put together an abstract for a workshop for the Malaga Wonca-Europe meeting: “*ST- training in Europe for the future*”. The abstract has to be approved by EURACT via Howard by the end of December 2009. Deadline for Malaga is February 15th 2010.

4. Jan will facilitate and help with writing the two papers the ST-Committee agreed on getting published and previously mentioned in this report.

At the end of the meeting the chair thanked Natasha and Monica for all their work on behalf of the ST-committee as they have decided to step down as EURACT representative for their countries.

Meeting adjourned at 13:25

Alma Eir Svavarsdóttir Chair

Report of CPD/CME Committee

Report of the CME/CPD Committee meeting Oct. 9, 2009, Witten

Participants: Ruth Kalda, Peter Varjer, Razvan Miftode, Elena Frolova, Bernhard Rindlisbacher, Philios Phylaktou

Timetable:

1. Feedback from Ruth about the situation with the study provided among the council members on CME/CPD accreditation and recertification in European countries

Today we have responses from 30 Country representatives (after 3 remembering letters). Questions: What we do with others who did not respond? Do we continue to ask of responses or do we finish with the collection of answers and start final analysis?

Decision: To ask for a response once more, have a personal contact during this meeting and after that to finalize the analysis of the answers.

2. Feedback from the Basel conference, where we had a workshop about the same topic.

In Basel Ruth, Mladenka and Bernhard were responsible to carry out workshop. It seemed all of us that the workshop was successful, participants of the workshop were interested on the topic. The situation in different countries on CME/CPD courses accreditation and recertification is very variable, biggest difference is between Western and Central-Eastern European Countries regarding influence of pharmaceutical companies and role of scientific organisation in both, accreditation and re-certification. Common feeling was that our committee should continue with working out some proposals for homogenisation the understanding about roles of professional organisations.

3. Future work in writing the original publication basing on the results of our study. Ruth will write the first draft, then she will sent it to Mladenka and Bernhard for complementing . First draft of the paper will be ready at the end of this year. Final version before meeting in Bled. Possible journals: European J of General Practice?.....Bernhard and Mladenka will think about this.
4. Decision to introduce the data about our study for all Council in Bled meeting. To ask from Jan to reserve time in educational research session for the presentation.

5. European Conference in Malaga : What is our contribution? Do we ready to make a presentation or workshop in Malaga? It was decided that our committee can make the presentation about recertification and accreditation procedures in general practice in Europe. It can be also possible to have a workshop about making an individual learning plan. It is very much depending of the decision of Paula, because she was the leading person of this topic. Ruth will contact with Paula and ask her opinion on this issue.

6. Future activities: recommendation, questions for the future

Razvan: It is important to continue with training of the family doctors about making their individual learning plans and about professional development. It was decided to ask whether Council interested and supports the idea to work out course like as Leonardo, or assessment course on abovementioned topic. Our committee is willing to prepare this special course.

Elena: Future activities should be concerned on quality development of everyday work of the GPs and the quality of CME and CPD courses has the key importance here. May be we should contact with EquiP in this issue?

7. Decision: To write one short article to Euract Newsletter describing what is individual learning plan and to refer to the address of the website where the materials can be found.

Report of Member Services Committee

Present: Filipe Gomes, Yvone van Leeuwen, Georges Spatharakis, Adam Windak, Egle Zebiene
Chairman: Janko Kersnik

Timetable:

1. Membership issues
2. Relationship between EURACT and national colleges
3. Conferences and meetings
4. Prices for publications
5. Other issues

1. Membership issues

- Slovakian representation. Until December 1st they have time to pay and run elections next year. If not, after New Year there will not be any representative of Slovakia in the Council.
- Until now the drop-out rate in our membership is around 4%.
- Azerbaijan members: We do not have any news, so at the moment we do not have any Azerbaijan members.
- Czech Republic – status quo.

- We have tree applications from Former Yugoslav Republic of Macedonia.
- Yvonne will prepare some guidance in our approach to these issues.

2. Relationship between EURACT and the country organisation members of WONCA

- EURACT Council members are directly elected by the EURACT members in individual countries.
- According to EURACT Council Members' job description council members have to seek collaboration and support from the country organisations members of WONCA and other family doctors' organisations.
- Country organisations - members of WONCA are expected to support collaboration with EURACT Council Member as well as other WONCA member networks of the respective country.
- EURACT Council will make all efforts to improve the exchange of information with the country organisations members of WONCA.
- Relationship between competing family doctors organisations in individual countries should be dealt in within the country.
- A letter will be sent first after the election of a new Council to all the country organisations members of WONCA to introduce the elected member and ask the organisation to support the country representative and his/her activities within and outside the country.
- The Council decided that the Newsletter should be sent to all the country organisations members of WONCA

3. Conferences and meetings

We discussed the Conference task force proposal. Lately we did not have a lot of activities during the WONCA conferences. Council or EB should approve the proposed materials.

Malaga conference workshops sent to Howard, reviewed in EB.

During Spring meeting we will start to prepare workshops for Warsaw conference and decide on them.

Send proposals on topics of EURACT workshops to Howard. Council members should inform country members.

Possible topics:

- Run parts of the courses for promotion.
- Clinical topics run by EURACT members.
- Concrete proposal
- Osteoporosis – Phill and the team
- Workshop, how to run a workshop – Yvone
- Educational Agenda workshops

Booth – leaflets for each conference, EURACT flag, poster of assessment course, poster of Leonardo II course, poster with mission statement, chocolates, paper on EA links, list of activities to be offered, video with explanation repeated many times, Egle will prepare a new slide show, publicity material. Filipe will produce a list of leaflets and posters.

EURACT Bled course 36 participants, one sponsored.

Faro assessment course applications 3 from Bosnia and 3 from Moldova sponsored, 16 Portuguese (3 sponsored), 1 from Greece (25 participants).

Cancun – presentation of WONCA Europe – we will present ourselves within this time. Egle – workshop.

4. Prices for publications

Magnet 0.60, block 0.15, pen 0.22, calendar 0.20, pin 3.00. We go for calendar October 1st 2010 until September 30th 2011. We should go for chocolates. Polona will produce a new set of chocolates.

5. Other issues

VdGM will be discussed during the next meeting. Yvonne will do some preparations.

The main aim of Newsletter is to attract EURACT members. Short and important informations to EURACT members should be displayed in the e-mail message (publications, events, key messages, etc).

Present Council members should accept the responsibility to seek in time for EURACT members from his or her country interested and capable to be the next national representative.

Patronage of EURACT Bled Course 2010 on use of IT in medical education has been granted.

Sponsorship of EURACT Bled Course 2010 on use of IT in medical education will be discussed during next meeting.