



Network organisation within WONCA Region Europe – ESGP/FM

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# **EURACT Council meeting – Graz, April 2013**





Network organisation within WONCA Region Europe – ESGP/FM

# Report of the 1'st 2013 EURACT Council meeting

**Graz, Austria**

**April 4-6, 2013**

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**Meeting of the Council  
of the European Academy of Teachers in General Practice  
(EURACT)  
held in Graz, Austria 4-6, 2013**

**Members present:**

Prof. Janko Kersnik, Slovenia, President  
Assoc. prof. Roar Maagaard, Denmark, Honorary Secretary  
Prof. Ruth Kalda, Estonia, EB member  
Dr. Mario R. Sammut, Malta, EB member  
Prof. Adam Windak, Poland, EB member  
Dr. Jachim Bednar, Czech Republic  
Dr. Bruce Brinkley, Switzerland  
Prof. Francesco Carelli, Italy  
Dr. Darach O' Ciardha, Ireland  
Prof. Jan Degryse, Belgium  
Dr. Eva de Fine Licht, Sweden  
Dr. Dolores Forés, Spain  
Prof. Elena Frovola, Russia  
Dr. Ilse Hellemann, Austria  
Dr. Zain Jatic, Bosnia & Herzegovina  
Dr. Givi Javashvili, Georgia  
Dr. Durdica Lazic, Croatia  
Assoc. prof. Yvonne van Leeuwen, The Netherlands  
Dr. Inguna Locmele, Latvia  
Assoc. Prof. Valentina Madjova, Bulgaria  
Dr. Razvan Miftode Florentin, Romania  
Dr. Peter Prydz, Norway  
Assoc. prof. Llukan Rrumbullaku, Albania  
Assoc. prof. Esra Saatci, Turkey,  
Dr. Katarina Stavric, Macedonia  
Prof. Markku Timonen, Finland  
Dr. Peter Vajer, Hungary  
Dr. Sonata Varvuolyte, Lithuania  
Dr. Denise Alexandra Cunha Velho, Portugal  
Dr. Mira Kiš Veljković, Serbia  
Prof. Stefan Wilm, Germany  
Dr. Natalia Zarbailov, Moldova  
Dr. Howard Tandeter, Israel

**Members absent:**

Dr. Liudmilla Bohush, Belarus  
Dr. Jo Buchanan, UK

# PROGRAM OF THE MEETING

*Thursday, 4<sup>th</sup> of April 2013*

## **Pre-Council Executive Board Meeting.**

### **Session 1:**

**Welcome and approval of meeting agenda.**

**Introduction of Council Members and country reports.**

*Friday, 5<sup>th</sup> of April 2013*

### **Session 2:**

**Outcome presentations from the new established network of teachers based on LdV Level 3 course.**

### **Session 3:**

**Updates on committees' and task groups' work. The committee chairs will give a short introduction about the tasks and activities of the committees and afterwards new members can freely choose the most suitable committee to join.**

### **Session 4:**

**Committees work, part 1 and 2:**

- **BME**
- **ST**
- **CPD**
- **Member services**

### **Session 5:**

**Business meeting, part 1 – including General Meeting.**

### **Session 6:**

**1 slide 5 minutes presentation.**

*Saturday, 6<sup>th</sup> of April 2013*

**Session 7:**

**Task groups session:**

- **New European definition of GP task group**
- **European specialist exam task group**
- **Educational research task group**
- **Website task group**

**Session 8:**

**Business meeting, part 2.**

**Session 9:**

**Reports from committees and task groups**

**Review of meeting.**

**Post-Council Executive Board Meeting.**

# REPORT OF THE MEETING

## Pre-Council Executive Board Meeting

Present: Janko, Mario, Adam, Ruth, Barbara and Roar.

- planning of Council Meeting
  - o introduction of new members
- EUPA document discussed: some parts must be simplified, and Yvonne has raised some concern about the document
- Jan has sent a proposal regarding the future of EURACT. EB will suggest it to be presented to the 2014-16 strategy task group
- Elections planned (Treasurer will be elected for 2 years – and if needed an EB Member at large for 1 year)
- Hon. Treasurers report discussed – and approved by EB
- 3 new members from Montenegro – seek out the correct fee (Mario/Roar)
- financial issues dealt with from Israel, Germany and Hungary
- how to stimulate Iceland, Slovakia and Cyprus to elect a Council Member?
- Ilse to chair the New Definition task group
- 
- Jan, Katharina, Francesco and Esra joined at 16.00 as chairmen of Committees and task groups
- CME/CPD: big changes in composition of this Committee, as many members have left Council. Working on recertification item. Preparing portfolio based CME/CPD and a workshop in Prague.
- ST: updating a document on training in hospital posts. Will try to attract new members to this Committee.
- BME: some have also left this group – and new hard working members welcome. The mapping project is finalized now and soon ready to publish.
- MSC: busy in planning the Prague conference. Further discussion on the future courses.
- 
- Jan explained about his proposal to EB regarding a new strategy for EURACT. A discussion followed and conclusion was that the discussion should continue in the strategy task force

## Session 1:

### Welcome and approval of meeting agenda.

### Introduction of Council Members and country reports.

President Janko Kersnik welcomed all – especially all the new Council Members.

Janko explained the time table and especially the work in the task forces. Janko also explained that the European Specialist Exam task force would not be active this time – the work should be taken over by the ST-Committee and if needed a task force would be started again.

The plan for the meeting approved by Council.

All Council members presented themselves.

Group work in groups of 4, where the participants highlighted their national achievements and challenges.

### **Session 2:**

#### **Outcome presentations from the new established network of teachers based on LdV Level 3 course.**

Renzo, Margaret, Søren and Denise presented the project and especially the achievements in LdV 3.

They ended up with a proposal for further work done by the LdV 3 graduates: continuation of the work in a faculty for new LdV courses.

A concrete plan for the first “new” LdV 3 course was outlined as a suggestion for EURACT:

- 15 participants
- suggestion of 8 sponsored places and 7 paying participants
- course director and 5 faculty members from the group of LdV 3 graduates
- first part 2/3- May 2014 in Aalborg, Denmark and second part linked to EURACT Spring Meeting 2015 (probably in Prague, Czech Republic)

Discussion on the presentations and on the suggested plan followed:

- very positive discussion on the LdV 1-3 courses – and an impression of support to the thoughts of continuation of LdV 3 as suggested by the LdV graduates

### **Session 3:**

**Updates on committees’ and task groups’ work. The committee chairs will give a short introduction about the tasks and activities of the committees and afterwards new members can freely choose the most suitable committee to join.**

### **Session 4:**

#### **Committees work, part 1 and 2:**

- **BME**
- **ST**
- **CPD**
- **Member services**

Chairpersons presented the current status so new Council Members could choose.

BME: Francesco presented

ST: Katharina presented



CPD: Ruth presented

MSC: Esra presented

and all new members chose a committee.

Regarding taskforces:

Mario presented the Website taskforce, Jan presented the Educational Research taskforce and Ilse presented the “New definition” task force. The new task force regarding producing the policy plan was presented by Janko – but Esra is going to be chair of this task force.

All members chose to join one of these 4 task forces.

## **Session 5:**

### **Business meeting, part 1 – including General Meeting.**

**- and**

## **Session 8:**

### **Business meeting, part 2.**

1. Welcome by Janko.
2. Notes from Adana – approved.
3. President’s report – received just prior to our meeting. Janko gave supplementary explanation. Especially explained that we miss Council Members from Iceland, Slovakia and Cyprus. Janko thanked Stefan for the EUPA-report, that is going to be polished before final presentation in Tirana. See President’s report in ANNEX 1.
4. Approval of new members:
  - a. Belarus 1
  - b. The Netherlands 1
  - c. Moldova 3
  - d. Montenegro 3 (new country)
  - e. Portugal 3
  - f. Turkey 5
  - g. Croatia 13
  - h. Greece 15See list of new members in ANNEX 3.
5. General meeting
  - a. Opening of GM for 2013
  - b. Determining of a quorum: 34 out of 36 present
  - c. Annual financial report for 2012 and 2013 – report from 2012 approved and predicted budget 2013 approved. The reports were produced by George Spatharakis and presented by Roar. See fiscal reports in ANNEX 5.
  - d. Membership fees – presented by Roar – the fees are on our website already.

- e. Election of President Elect – 2 candidates, Elena: 8 votes, Janko: 26 votes. Janko elected as President Elect.
- f. Election of Honorary Secretary, Mario Sammut elected unanimously
- g. Election of Honorary Treasurer, Esra Satci elected unanimously (elected for 2 years)
- h. Election of EB member at large, 2 candidates, Francesco: 19 votes, 14 Jachym votes. Francesco Carelli elected as EB member at large (elected for 1 year).
- i. Other issues – none.

#### 6. Activities report

- a. Outcomes of “LdV Project n° 2010-1-PL1-LEO05-11460 Framework for Continuing Educational Development of Trainers in General Practice in Europe (CEDinGP)” (Egle). Adam reported regarding the LdV 1 course held in Krakow, March 2013. Next LdV course to be held in Skopje April 2014, where trio’s from different countries will be selected. Adam also told about the new application done by a new consortium with EURACT as partner. It is not known for the time being if this project will be approved. Adam suggested that EURACT should give 7.500 Euro in support of the next LdV 3 project outlined earlier to-day. Approved.
- b. EURACT website: Mario reported
- c. EUPA: Stefan explained the background for the EUPA – the performance agenda! It has been a long process and hard work – but it is now coming to a successful closure.
- d. EURACT Strategy for the next 3 years (Janko)
- e. EUPA – publication policy (George Spatharakis, Mario Sammut)

#### 7. Future EURACT courses

- a. Level 2 Course, Skopje, April 3-5, 2014. Katharina explained about the course – MSC will suggest how to attract the EURACT sponsored participants enrolment?
- b. Bled Course 2013, September 24-28, 2013 (Janko) Theme will be Doctors’ Health
- c. Bids for Level 1 2015 and Level 2 2016 courses are welcome! Georgia interested in Level 1 in 2015 (autumn). Level 2 in 2016: ?

#### 8. Future Council meetings

- a. Tirana meeting agenda (October 3<sup>rd</sup> - 6<sup>th</sup> 2013) – please observe if you need visa (EU countries do not need visa). Hotel price below 80 Euros per night.
- b. Spring meeting 2014, Skopje, 24-27/4-2014.
- c. Autumn meeting 2014, Porto, Portugal.
- d. Spring meeting 2015, Prague, Czech Republic – dates will be decided in Tirana meeting.
- e. Autumn meeting 2015, Sarajevo.
- f. Spring meeting 2016, Adana, Turkey.
- g. Autumn meeting 2016, Dublin, early September.

#### 9. WONCA Europe Conferences

- a. WONCA World Conference 2013 Prague, June 26-29, (workshops, informative session, keynote, both, etc.)
- b. WONCA Europe Conference 2014 Lisbon, July 2-5, (workshops, informative

- session, keynote, both, etc.)
- c. WONCA Europe Conference 2015 Istanbul, autumn, (workshops, informative session, keynote, both, etc.)
- d. WONCA Europe Conference 2016 Copenhagen, June 15-18, (workshops, informative session, keynote, both, etc.)
- e. WONCA World Conference 2016, Rio de Janeiro, Brasil

10. Action points not covered elsewhere - none

11. Any other business - none

## **Session 6:**

### **1 slide 5 minutes presentation.**

- Yvonne – Unlimited exposure. (on difference in workload and reasons for encounter between trainees and their GP's)
- Janko – International networking – The Split Initiative
- Jan – introduced 3 new tools: 1. [www.kabisa.be](http://www.kabisa.be) (Here you can download the program). 2. Virtual skills lab – under elaboration in Leuven. 3. Comprehensive Geriatric Assessment: a tool under elaboration.
- Howard – Universities not introducing GP/FM in their curriculum? What might their barriers be. Howard will send a short questionnaire regarding this question to all Council Members
- Peter P. – Presented the new Norwegian textbook of Family Medicine (2013)

Some of these presentations can be found on [www.euract.eu](http://www.euract.eu)

## **Session 7:**

### **Task groups session:**

- **New European definition of GP task group**
- **European specialist exam task group**
- **Educational research task group**
- **Website task group**

And followed by

## **Session 9:**

### **Reports from committees and task groups.**

### **Committees:**

MSC:

- Esra reported
- Bled Course, Doctors' Health, 5 supported places, to be announced by Council Members
- Prague Conference: time schedule to be prepared for booth appearance by Council Members
- Liason persons for countries with no Council Members:

- Yvonne will be for France
- Jachym for Slovakia
- Dimitris for Cyprus
- Roar for Iceland
- Level 2, Skopje, trios, 12 sponsored places
- Level 3, 8 sponsored places, by the end of September 2013, academic, level 2 participations or equivalent
- Newsletter: proposals for continuation: editorial, editorial board, printed copies for conferences
- AMEE: cooperation discussed. Participants for AMEE 2014 to report their name to Howard.
- EURACT Conference in connection with the Council meeting in Dublin 2016?

**BME:**

- Francesco reported
  - the mapping project – how to publish it discussed
  - 4 more ideas – to be further elaborated

**ST:**

- Katharina reported
- Hospital post document finished - **See this document in a separate addendum to this report.**
- future tasks:
  - European Specialist exam?
  - creating an overview of assessment tools - decided to work on this!
  - training of assessors

**CPD/CME:**

- Ruth reported
- it would be good to have more members in Committee – covering all Europe
- creating WS on portfolio based CPD
- study on accreditation/re-accreditation in Europe
- updating the database on European situation

See full reports from all committees in ANNEX 2.

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We had a short presentation by Stefan Wilm on:

**EUPA – the way forward:**

- a. Stefan to send EUPA to 4 Council Members that have not been involved in the process (Esra, Denise, Bruce, Jachym) for their feedback
- b. Send EUPA to main authors of chapters for re-checking their text
- c. Next step to send it to all new Council Members
- d. Stefan to write executive summary (max 6 pages)
- e. Stefan to present executive summary before Tirana meeting
- f. Stefan to present EUPA in Tirana in a short session for clarification and approval
- g. Language polishing (Owen and Darach)

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## Task groups:

### New definition task force:

- Ilse reported
- WONCA Europe had answered the request for a budget for this process with a “No” – so there will be no money for the process.....!
- how to carry on then?
- the task force had discussed a possible way forward – including Delphi processes
- the decision was to send a letter from EB to WONCA Europe regarding the possibilities – the task force to suggest this letter to EB

### Educational research task force:

- Yvonne reported
- Jan will screen leading journals for interesting articles
- Howard will work on learning styles
- toolbox for educational research methods
- a wish for educational research presentations at future Council Meetings

### Website task force:

- Mario reported
- looked at the current website for updating smaller things
- national pages to be possible to update for Council Members
- please post interesting events in your own country
- use of social media?

### Policy plan task force:

- Peter V. reported
  - the policy should be in line with our official aims
  - carry on with what we already do well
  - supporting the EURACT Newsletter
  - carry on organizing courses and presenting at conferences
  - perhaps creating EURACT Conferences
  - attracting new members: especially also attracting Organizations in Collaboration
- A discussion followed: this seems very conservative... - should we go for an evolution or revolution?

Jan had sent in proposals – and was disappointed that none of these were picked up by the task force.

The task force should continue the work until Tirana meeting. Contribution welcome until then – and EB to see if there can be a slot for Council discussion in Tirana.

Howard suggested a Delphi-like process to find out: what can we give all EURACT members as a value for being members? – The process to be run among Euract Council Members. The input from this process should be sent to the "Policy Task Force" - and this Task Force to incorporate it into its suggestions.

**Responsible: Yvonne and Dolores.**

See reports from task groups in ANNEX 4.

## **Review of meeting.**

Ilse was thanked by all Council Members for a perfect arrangement.

Many remarks on the positive environment – and efficient work – and some smoothening comments...

## **Post-Council Executive Board Meeting.**

Action point after this Council Meeting:

- ST: Hospital Statement – after finalizing it, EB must approve it, and afterwards to be posted on the website
- CPD: could Jo Buchanan, UK be asked if she would enter this Committee (to broaden out the Committee) – and could a simple e-survey system also help the Committee?
- BME: mapping project to be published
- MSC: Esra to prepare a draft for presence at the booth in Prague. LdV course 2 and 3: leaflets to be produced before Prague – so Katharina to send information to Adam regarding LdV 2 and Roar to give Adam information regarding LdV 3.
- Repetition: LdV 2: trios – 12 in total.
- LdV 3: applications to be sent to MSC chairperson through Council Rep. from the country.
- Definiton: a clear message from WONCA E and money can re-start the process – otherwise not.
- Policy plan: a process has been decided on – we follow this plan and await message from Yvonne and Dolores.
- Work on possibility for Organizations in collaboration.

## **Annex 1**

### **President's report**

**EURACT Council meeting**  
**April 4-6, 2014**  
**Graz, Austria**

## **PRESIDENT'S REPORT**

### **EURACT Council meeting Graz April 4-6, 2013**

Since the last meeting in Adana, Turkey, I attended Wonca Europe EB meeting in London February 2, 2013. Wonca Europe will keep elections of the Wonca Europe EB during Council meeting in before Prague Wonca World conference June 22.

January 19 we kept EB meeting in Vienna. You received detailed minutes of the meeting. Due to unforeseen development our honorary Treasurer George Spatharakis is no longer able to continue his office in the EB. EB acknowledges his contribution in achieving very high level of transparency in financial flow in the organisation.

We run elections and have got 11 new Council members. I express a warm welcome to all re-elected and newly elected Council members. During these elections we were facing peculiar situation that in some countries members do not want to be nominated to become EURACT Council members.

We kept Level 1 course in Krakow, March 21-23, 2013. A report will follow.

Last minute we got full text of EUPA, which now can really become another key document in the series of EURACT contributions to the development of the discipline.

I am bringing to your attention three items:

- We need to continue work on Wonca Europe assignment on revision of European Definition of General Practice.
- We have to develop a 3-year strategy EURACT strategy for 2014-16, so you are invited to participate in a Task Group on EURACT 3-year strategy.
- We need to elaborate and expand the "Split initiative" / EUPAC project on a networking between family medicine / general practice academic organisations.

**Janko Kersnik**



## **Annex 2**

### **Reports of Standing Committees**

**EURACT Council meeting**  
**April 4-6, 2013**  
**Graz, Austria**

## Report of Basic Medical Education Committee

### BME Committee Report from Graz

Present: Natalia, Ilse, Durdica, Mira, Valentina, Howard, Givi, Markku, , Stefan, Francesco

The Committee welcomed Durdica Lazic, Mira Kis Veljkovic and Valentina Madjova as new members. Having worked so much and so well in the between since previous Council meetings, we discussed how to finalize as paper our research and work on mapping in details about Family Medicine teaching and courses and rotations in Europe.

We discussed during all the first hour the topic, still missing some data and how Mette could publish in the best way.

In the second hour reserved to Committees' work, we got a big brainstorming on how to develop the research about mapping in other collateral researches and papers. The committee produced, as summary, 4 main good ideas:

1. Howard's proposal about intervention to promote GP/FM teaching at the Universities where it does not exist. This work could include collecting additional data through sending out preliminary questionnaires (at what stage are the decision makers at these Universities). Finally decision was made to ask EURACT Council meetings what is the barriers on the way of development GP/FM teaching on undergraduate level.
2. Another proposal was to use qualitative method for stimulating – interviews at these Universities.
3. Proposal to find out how the clinical component is designed and implemented in the Universities where they teach GP/FM with clinical component (I proposed this as a suggestion made by Mette during the last committee meeting in Adana).
4. Proposal to compare our minimal clinical curriculum (developed based on the Delphi method) with the real situation at the Universities (what are they teaching in reality). This proposal was made by Durdica. We'll continue to work hard as always in between, so now we are discussing which point or points at the same time we could study, and how and who will be working on.

Francesco Carelli  
EURACT Council, Basic Medical Education Committee

## Report of Specialty Training Committee

**Present:** Katarina Stavric (Macedonia) - chair, Eva De Fine Licht (Sweden), Jan Degryse (Belgium), Dolores Foris (Spain), Inguna Locmele (Latvia), Roar Maagaard (Denmark), Llukan Rrumbullaku (Albania), Mario R Sammut (Malta), Dr. Darach O' Ciardha (Ireland), Dr. Peter Prydz (Norway) .

### Agenda

1. EURACT Statement on Hospital Posts used for General Practice Training
2. Brain storming developing a GP/FM Assessment tools document

1. The committee worked on the document “*The EURACT Statement on Hospital Posts used for General Practice Training.*” The update of the document starts at Adana and we finished the review of this document. **See this document in a separate addendum to this report.**
2. We have brainstorming the ideas for assessment. There were several ideas on what we should work:
  - a. develop assessment tools document were we should provide an overview of useful assessment tools with examples and commentary;
  - b. we discussed the idea of a common European exam as a voluntary marks in assessment of doctors who already pass their national exam
  - c. Training of the assessors to provide high quality assessment

The ST –committee decided to collect all existing data that EURACT have (assessment course) Jan’s article that he presented in Adana (presentations can be found on EURACT website), materials about the assessment that Ireland and Denmark have already done. We plan to put all document on Dropbox and between two meetings reflect on those documents. We are all very interested to work on development of Assessment tools document that will be our task in Tirana, Albania.

Meeting lasted from 11:30 -12:00 and 13:30- 14:30.

April 05<sup>th</sup> 2013.

Katarina Stavric, chair

## Report of CPD/CME Committee

Participants: Ruth Kalda, Peter Vajer, Elena Frolova, **Jáchym Bednář** , Zaim Jatić, Sonata **Varvuolyte**, Razvan Miftode

Agenda:

1. Introduction for the new members of ongoing projects (Ruth made short presentations about study on re-certification in Europe and Portfolio based learning)
2. Discussion about what is our task as a group - how to contribute in this topic with UEMO CME Group
3. Dynamic Database for CME/CPD is ready hopefully before the next Council – need for updating the survey data in order to finish paper for European Journal of General Practice
4. Portfolio based learning as an example of active adult learning- discussion in a round, followed by brainstorming about plusses and minuses of the portfolio based learning.
5. Preparation of the workshop for Prague Conference of the Wonca World 2013. Agreement about the structure of the workshop and possible presentations
6. Agreement of the activities in between the two meetings: Ruth will send everybody the literature about portfolio based learning and presentations about the study provided by CPD/CME Committee, Jachym and Ruth will continue preparing of the WS in Prague (communication via e-mail), Committee members will read UEMO document on CME activities and send the comments to Ruth latest 9.April 2013.
7. All the fresh ideas for the next topic of our work are very welcomed!

Ruth

## Report of Member Services Committee

### Minutes member services committee 5-4-2013

**Last Bled course.** It went very well. 14 countries participated. September 2013 will be the next.

The topic is 'doctors health'. The skills acquired are content related and aiming at novice teachers (networking, module construction ready for use). The structure is not very strict, but it is desirable that there are also experienced teachers / GPs participating. Always 5 days. The new dates are: 24-28 September. 5 participants are sponsored by EURACT. 2 low income countries, one middle, one high. Sponsoring depends on: EURACT-membership and involvement in education. We give priority to low income countries. See: website. Esra will send the application form around.

**WONCA – Prague –booth** We shall inventarize who will go. Esra will make the schedule and timetable. We will need PR material. Newsletter (!) leaflet about all the courses. Adam volunteers to be responsible for producing the Leonardo leaflets. We will produce one poster with all our events (Adam). Printing and sending should best be organized by Joachim. Esra will ask Joachim The general leaflet is already done by Filipe. Denise will keep in contact with Esra. The newsletter should be printed for the booth. We will make inquiries with Jan about the costs. Dimitrios suggests an Ipad presentation on the courses for those who are interested more than average. The budget will be about 1000 euros.

**Member membership & contributions.** Hungary has paid its fees. France and Ukrain are not participating at the moment. Yvonne will ask Andrea Popelier (chair of Vasco da Gama) whether she knows potential EURACT- members. Bruce will try to approach French teachers. 3 countries have no representatives: Slovakia, Iceland, Cyprus. Problems: 1.travel expenses and 2 deprivation of income (during the conference days). Janko will give account in the general meeting of those countries missing. Dimitrios will keep in contact with Cyprus. We will ask Roar to inform about Iceland. Who will contact Slovakia? It may be an idea to have temporarily a virtual membership of the Council, with a buddy here. We will try to organize it this way. We will ask Barbara to produce receipts for membership fees because remembers ask for it (for taxes etc.)(Denise). The whole procedure should perhaps be more professionalized (certificate etc.).

**International Courses Leonardo 2 in Skopia April 1-5 2014.** We need a local representative (Catharina?). According to Janko it is under control. EURACT invests 7500. The recruitment should be efficient! Max 40 participants. Optimal 32. We need to involve enough paying members. The deadline will be end of September 2013 for the (12) sponsored places. The original idea is every second year L1 \ L2 etc. Howard suggests however to organize an extra course in Spanish in Spain! It is then only indirectly the responsibility of EURACT. Denise suggest to involve the Spanish doctors in Portugal. Denise talks to Howard. About sponsoring: we can decide for sponsoring trios (per country). This enhances disseminating the competences gained in the different countries (replication of courses). We decide to give priority to trios from any country. Let's recruit! **Leonardo 3 2014. Denmark / Prague.** Adam suggests to invest 7500 for the full course. (2 parts). This is approved. 8 people will be supported by EURACT. The deadline will be in Sept 2013. We are looking now for a country to host Leonardo **level 1 course in 2015.**

**Newsletter.** The question is: what shall we do. This version is not a real 'NEWS'-letter. Adam suggests short letters with even space for every Council member to write something in his own language. Compromise (Y): two newsletters. One printed version at the WONCA-conference of the actual letter and then short news versions. Content: editorial (changing authors) , news, small country reports. Is there a editorial board? Yes but it is not consulted! We will ask Jan to resuscitate the board.

**Conferences.** AMEE preconference is one option. But is expensive for many members. But why not connecting it with the Council. Or just independently. For the moment it may be an idea to formate a group which will brainstorm about the plan. In 2016 there is a Council meeting in Dublin. We will aim at that date for a EURACT-teaching conference day.

## **Annex 3**

### **List of new EURACT members**

**EURACT Council meeting**  
**April 4-6, 2013**  
**Graz, Austria**

**Applications Graz Meeting 2013**

Republic of Belarus

1. Olga Zhigaltsova

Croatia

1. Zdenka Baricev Novakovic
2. Biserka Bergman Markovic
3. Valerija Bralic Lang
4. Rudika Gmajnic
5. Dragica Ivezic Lalic
6. Ksenija Kranjcevic
7. Aleksandar Ljubotina
8. Suzana Maltar Delija
9. Sanda Pribic
10. Nevenka Vinter Repalust
11. Marija Vrca Botica
12. Davorka Vrdoljak
13. Jasna Vucak

Greece

1. Christos Chatzis
2. Eleni Chovarda
3. Konstantinos Demertzis
4. Sophia Dimopoulou
5. Valentina Dislian
6. Nikolaos Georgiannos
7. Iliana Kerani
8. Stamatia Kokkali
9. Ioannis Komninos
10. Ioannis Lentzas
11. George Mantzouranis
12. Aristifanis Paganas
13. Petros Pappas
14. Eleni Peitsidou
15. Panagiota Zisi

Moldova

1. Ludmila Balteanu
2. Valeria Cotelea
3. A. Jucov

Montenegro

1. Merzika Hodžić
2. Ljiljana Cvejanov Kezunović
3. Draginja Radulović

Portugal

1. Alexandre Gouveia
2. Marta Marquês
3. Susana Costa

Turkey

1. Murat Altuntas
2. Fatma Goksin Cihan
3. Umut Gök Balci
4. Orhan Polat Örs
5. Yücel Uysal

The Netherlands

1. Nynke Scherpbier de Haan

44 new members in total.

## **Annex 4**

### **Reports from taskforces**

**EURACT Council meeting  
April 4-6, 2013  
Graz, Austria**



**Report on the meeting of the EURACT Task Force in Graz on April 6th, 2013  
„The European Definition of General Practice / Family Medicine“,  
published 2002, revised partly in 2005**

**Participants:**

Givi Javashvili, Georgia  
Eva De Fine Licht, Sweden  
Mira Kis, Serbia  
Llukan Rrumbullaku, Albania  
Markku Timonen, Finland  
Peter Prydz, Norway  
Inguna Locmele, Latvia  
Stefan Wilms, Germany  
Ilse Hellemann, Austria (interim chair)

Felipe Gomes, Portugal, as the chair of the task force, had submitted the „**Plan for Revision and Development**“ (Attachment 1, April 20th, 2012, Felipe Gomes) of the Definition to Executive Board, according to the task and the plan was presented to Executive Board of Wonca Europe. The plan defined four steps of a proper procedure to revise this internationally accepted and much cited document in total, including a budget plan with minimum of € 14.000,00 (Delphi Panel, literature review) to € 40.000,00 (including a thematic invitational conference).

Wonca Europe indicated in response, that there was no budget for the revision process as planned. The members of the task force agreed,

- 1) that the *Core Competencies* are well defined and apply
- 2) that there may be some omissions / additions and / or some re-wording of the *key features*\* be useful, but not without the consent of a majority of collaborators and opinion leaders

\* e.g.

- d) is the term „unique“ appropriate?
- i) does „promoting health“ include (primary) prevention?
- j) responsibility for the health of the community...as a physician? Or only as a citizen?
- k) Can „existential“ be omitted – is it included in „cultural“?  
Is „existential“ a synonym for „spiritual“?

3) the issues to be reflected on (Attachment 2, Felipe Gomes November 30, 2012) need no changes in neither core competencies nor key-features, as their content is included in the definition as it exists. This needs to be clarified in the explanatory notes.

4) that experts having been involved in the definition for many years may be biased in their judgement.

EURACT Council and Executive Board agreed that Wonca EU needed to decide if the task should be carried forward at the Council Meeting in Prague (June 2013) and, if so decided, a workshop on how to best proceed should be scheduled for the EURACT autumn meeting October 2013. Minimum funding would be € 14.000,00 for Delphi Panel (experts), Delphi Panel (young GPs), coordinator and secretariat.

Graz, April 6th, 2013

Dr. Ilse Hellemann

2 Attachments:

1'st Attachment:

## European Definition of General Practice/Family Medicine Plan for Revision and Development

Answering to perceived needs regarding the European Definition of General Practice/Family Medicine, the Wonca Executive Board (Wonca EB) decided to initiate a process leading to its revision/development.

In order to start it, EURACT (European Academy of Teachers in GP/FM) was asked to design an initial action plan, aiming to a revision as organised and inclusive as possible.

A task group was then created for that purpose (including Francesco Carelli, Snezana Djordjevic, Ilse Helleman, Nevena Ivanova, Givi Javashvili, Eva Jurgova, Lukan Rrumbullaku, George Spatharakis and Filipe Gomes as chair).

The 4 steps plan now presented was designed in order to answer to Wonca EB solicitations.

### Plan Summary

<p><b>Step 1. To gather a wide group of Collaborators</b> Around 70 GP/FM experts from Wonca EB, Definition Task Force, Wonca Networks, Colleges, Associations, Collaborative Organisations, UEMO, and individual GPs</p>
<p><b>Step 2. To prepare an invitational thematic Conference</b> 1 day Conference with all the above experts. 3 possible modalities: - Independent / - Coinciding with EB Meeting / as a - Pre-conference to Wonca Europe Main mission: - To present and discuss data from steps 3 and 4; - To create a Committee for further elaboration.</p>
<p><b>Step 3. To form a group of respondents for a Delphi Panel</b> 40 respondents, 3 rounds, core group of 5 experts</p>
<p><b>Step 4. To prepare a thorough review of literature concerning the subject</b> Exhaustive, done by experts</p>

#### **Step 1: To gather a wide group of Collaborators.**

This group would include:

- At least one representative from Wonca EB;
- Representative(s) from the "EURACT New European Definition of GP task group";
- One representative/expert for each College/Association member of Wonca;
- One representative/expert for each Network within Wonca Europe: EURACT (European Academy of Teachers in GP/FM), EGPRN (European GP Research Network) and EQUIP (European Association for Quality in GP);
- One representative/expert for UEMO (European Union of General Practitioners / Family Physicians);
- One representative/expert for each Wonca Europe Collaborative Organization: EUROPREV (European Network for Prevention and Health Promotion, EURIPA (European Rural and Isolated Practitioner Association), The Vasco da Gama Movement, EFPC (The European Forum for Primary Care), EJGP (The European Journal of General Practice) and
- One representative/expert for each related organisation such as TUFH (Towards Unity For Health);
- Reference individual GPs: i.e. Iona Heath, Roger Strasse, Linn Getz, Johann Sigurdson, Michael Kidd, Yona Yaphe, Igor Svab, Bernard Gay, Andre Matalon, Justin Allen, and/or others;
- Representatives/experts from European Patient Organisations.

The total of experts in this group will be of around 70.

#### **Step 2: To prepare an invitational thematic Conference.**

The above group will be invited to meet in order to discuss the revision of the Definition in a one day Thematic Conference.

This can be done in three different ways:

1. To programme an invitational conference to coincide with WONCA EB Meeting;
2. To programme an invitational conference as a pre-conference to the Wonca Europe Conference;
3. To organize an independent conference.

Possibilities 1 and 2 will benefit from the opportunity of participating in wider events, therefore cutting down expenses (venue, materials); nr. 2 will allow cutting travel expenses.

Nr. 3 will allow participants to concentrate deeper in the theme of the conference.

In this Conference the data from the Delphi Panel and Literature Review will be presented and discussed. A Committee will be organised in order to elaborate the future Definition.

### **Step 3: To form a group of respondents for a Delphi Panel.**

To organize a European Delphi Panel on the revision of the European Definition of General Practice/Family Medicine we foresee the need of three panel stages after invitations.

The questionnaire will be based in closed and opened questions; the type of information solicited in opened questions will be carefully structured.

The invited experts will be selected from a wide range of different (age, sex) General Practitioners/Family Physicians working in different settings (urban/rural), under different systems (public/private), in different practices (teaching/non-teaching) with different approaches to primary care (teamwork, community).

The first postal contact with the selected experts will be preceded by a short analysis of constraints, difficulties and expectations on what can be improved/corrected/added to the current definition. This will ask for careful and complete instructions to the panel.

#### Size of the panel.

The panel should include around experts; these processes usually loose around 33% of the initial respondents. We therefore propose an initial number of 60 European experts (nationally distributed according to total of population or number of GP/FPs), to be chosen by Wonca through the national organizations, to end with a group of 40 respondents.

#### Costs with experts

We propose a small (symbolic) fee to be paid to the members of the panel, in order to obtain more effective, professional and responsible collaboration: 100 € to those who complete the task. Each stage - 20 €.

#### Costs with the Core Group and materials

To manage all the process a core group of 5 medical and statistics experts will be needed.

The members of this group will be paid 200,00 € each for the complete task (50,00 + 50,00 + 100,00, according to stages).

Among these experts some will be medical doctors with experience in managing qualitative studies, in order to analyse, eventually verbatim, the answers of the respondents.

The construction and management of an adequate informatic platform will cost around 250,00 €.

All materials will be computer based and sent electronically.

#### Time frame

The time between sending the materials and receiving back the answers will not be less than one or more than three weeks.

The analysis in each round will last no more than two weeks, and new questionnaires will be sent no more than three weeks after closing the previous round.

Total time needed will be of no more than 21 weeks: conception – 3 weeks; first round (send, receive back, analyse) – 6 weeks; second round (send, receive back, analyse) – 6 weeks; third round (send, receive back and final analysis) – 6 weeks.

### **Step 4: To prepare a thorough review of literature concerning the subject.**

This will be done by selecting an expert who will, under contract, perform a search on the preexistent world literature and compile the information on the subject of GP/FM definition.

The time to accomplish that task was calculated in 32 to 64 hours, implying a total cost of 1280,00 to 2560,00 € (40,00 € per hour).

This prevision does not include possible fees for articles, which will be paid according to the respective invoices.

**Plan for the Revision of the European Definition of GP/FM - Expenses (preview)**

Stages	Items	Specification	Expense	Min	Max	
Invitational thematic Conference	Independent	Venue <sup>1</sup>		0,00		
		Travelling	300,00 X 70	21000,00		
		Expenses	150,00 X 70	10500,00		
			<b>Total</b>	<b>31500,00</b>		<b>31500,00</b>
	With EB Meeting	Venue <sup>2</sup>		0,00		
		Travelling	300,00 X 50	15000,00		
		Expenses	150,00 X 50	7500,00		
			<b>Total</b>	<b>22500,00</b>		
	Pre-conference	Venue <sup>3</sup>		0,00		
		Travelling <sup>4</sup>		0,00		
		Expenses <sup>5</sup>	150 X 50	7500,00		
			<b>Total</b>	<b>7500,00</b>	<b>7500,00</b>	
Delphi panel	Experts		100,00 X 40	4000,00		
	Core group		200,00 X 5	1000,00		
	Materials		250,00	250,00		
		<b>Total</b>	<b>5250,00</b>	<b>5250,00</b>	<b>5250,00</b>	
Literature review		Maximum		<b>2560,00</b>	<b>2560,00</b>	
		Minimum		<b>1280,00</b>	<b>1280,00</b>	
			<b>Total</b>	<b>14030,00</b>	<b>39310,00</b>	

1 – In Algarve University, as an example; 2 – The same venue as EB Meeting; 3 – The same venue as the Wonca Europe Conference; 4 – taking into account that at least most of the participants will already come for the Wonca Conference; 5 – Hotel and meals for 1 extra day

Expenses will vary from around 14000,00 to 40000,00 €, depending mainly on the type of conference decided.

**To these amounts it will be necessary to add other expenses, namely secretariat.**

April 20, 2012  
Filipe Gomes, Chair

2<sup>nd</sup> Attachment:

**Report of the New European Definition of GP task group  
(Plan for Development)**

**EURACT Meeting in Adana, November 1 – 3<sup>rd</sup> 2012**

**1. Members of the task-group present**

Lukan Rrumbullaku, Ilse Helleman, Givi Javashvili, George Spatharakis, Francesco Carelli, Filipe Gomes, Stefan Wilm.

**2. Chair**

Filipe. Need for a new chair (Filipe is stepping down from the Council)

**3. Information about what we are asked**

EURACT got a mandate to lead the process of revision.

The previous plan prepared by this task-force in Jerusalem, following a solicitation of the WONCA EB, could not be accepted (as we actually expected) because of the costs; nevertheless, some parts of it can be used (namely the literature review and, possibly, the Delphi panel).

EURACT and this task-force will proceed with the revision project.

#### 4. Opened floor for opinions/reflections on these matters

After discussing some of the recent evolution, the group started to reflect on the revision of the Definition, and wishes to state:

- As a principle, a revision of the Definition should be done every 3-5 years, reflecting the evolution of General Practice/Family Medicine and society in general;
- The group will first revise it, and then decide if there is need for a change;
- The above shall not imply “dramatic” changes; the group favors the idea that we will keep the six core competencies;
- Improvements can and possibly must be done in some areas, including the key features.

Bearing in mind these three principles, the group discussed some subjects:

**Patient empowerment** – do we really need it in the definition? Before addressing such a subject we should remind that patient empowerment has different meanings, nowadays referring mostly to the so called patient-consumers “right” to buy medicaments and procedures directly in the health market, without the mediation of medical professionals. Big Pharmas are trying for a long time to start direct drug advertising in Europe, and the GP/FM Definition must be clearly separated from this trend.

We also think that the focus on patient centredness in the present Definition is guaranty enough to patient rights.

**GP/FM within Primary Care** – should we consider the position of the General Practitioner within the system as it is today, and try to find a way for the future?

Some questions arose on this subject which should be answered in a revised Definition:

- Is GP/FM still the first contact? Should it be?
- Are gatekeeping systems effective and in place in Europe? Should they be improved?
- What about out-of-hours and emergency? Should it still be a GP/FM responsibility, (at least to some extent)?
- Is the General Practitioner the center of the Primary Care system? Should he be?

Even if there was no time or occasion to fully discuss these matters, the group seems inclined to answer positively to all the questions above.

The revised Definition should discuss the primary care teamwork and the Family Doctor position within it.

**Societal changes** – in our society, things are changing quickly. This implies possible modifications on some of the core competencies – Community Orientation, for instance. New challenges are present, like working in hospitals (triage), or practicing individualized treatment.

We think there is not a need to define other core competencies, but to stress the need to attentively follow what happens. Capability to change/evolve could probably be made more clear as key features.

**Disease-mongering/Quaternary Prevention** – as their patients avocates, General Practitioners are in the frontline of the fight against overprevention, overmedicalisation and overtreatment.

Already present in the Definition, these issues should be stressed and clarified in the process of revision.

**Social determinants of health** – dealing with the poverty, being aware of the parallelism between biology and biography and of the developments in neurosciences and epigenetics that inform social determinants of health is more and more essential to the daily practice of a GP/FP.

Even if noticeable in the present Definition, these matters should be clarified and explained.

**Palliative care/terminal patients/dying with dignity** – a matter of importance, probably deserving some development in a new Definition.

**Self-care of the doctor** – also a matter of importance, namely in these times of financial crisis, to be probably stressed within the key features.

#### 5. Current tasks

The members of this task-force will be asked to:

- Choose another chair;
- Read the Definition, check it at the light of the points identified, defining the need for change (if it is the case) and communicate it (to Filipe) until December 31 (2012);
- Propose new steps and/or approaches to the revision plan;
- Prepare to discuss it at the next EURACT meeting;

- The group will have to decide what level of external collaboration will be possible/needed (see documents attached).

November 30, 2012  
Filipe Gomes, Chair

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## Report from the Policy plan task group.

We agreed on that our starting point is constitution, we should fulfill the aims and tasks which are stated there. There was a consensus on that there are lot to do on this.

How we can reach our aims?

We need concrete suggestions with timing, responsible persons etc.

2. We should improve things what we are doing well: courses, producing documents

3. increase visibility

1. keep up newsletter, an editorial board should help with the newsletter

2. presence at conferences (WONCA)

3. organizing courses

4. we should promote our documents

5. every three years a EURACT conference (first in 2016?) should be organized, where any member could submit an abstract, this way we could attract more members

6. we agreed on that we need academic input, but the Council has its tasks for the Council Meeting, so any activity like that could serve more as a "refreshment"

7. we should strengthen the collaboration with other organizations like departments at universities

I hope I have written everything which was necessary

Bests

Peter

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## Educational Research Task Group: 24 March, 2012

Participants:

Jan, Ruth, Dolores, Durdica, Elena, Natalia, Zaim, Howard, Sonata, Valentina, Denise, Yvonne

(did I forget anyone/spelled names wrongly?)

Agenda:

Choices for today

Priorities ahead

After a short round in which newcomers share with us their motivation to participate in this workshop Jan produces 6 items / tasks which has been discussed / performed on previous occasions.

1. Reviewing the educational literature.
2. Research skills in ST
3. Toolbox for assessing medical educational interventions.
4. Developing evidence based guidelines for medical education
5. Producing an overview of educational research methods
6. Design on research of learning styles.

We choose 1, 3, 6.

- 1: We will produce a package of references **twice a year**, a.o, for publication in the EURACT newsletter. **Jan will send around articles** which are a selection from the following journals:

- Medical Education
- Medical teacher
- Academic Medicine
- Perspectives on Medical Education

- There may be, of course, from time to time, articles from the British Medical Journal, the European Journal of Primary Care, the British Journal of General Practice, etc. Apart from this, these may be reviewed. Every ER-group is invited to review any interesting article he/she encounters.

- 3: We will compose a ‘showcase’ of good ME-research examples with different methods & measurement instruments. Jan will send around some nice articles. The group will send round articles they find, focusing on different issues:

**One to one teaching** / workplace learning / giving feedback:

Zaim, Natalia, Yvonne, Durdica, Agurg.

**Portfolio / reflective learning**

Ruth, Dolores

**Videotaping, consultation skills**

Denise

**Effects of e-learning**

Elena, Valentina, Sonata

These subjects may refer to BME/ST or CPD. **Jan and Yvonne** will send around the showcases at least three weeks before the next meeting. **Yvonne will remind.**

- 6: Howard likes doing things, so he presented a design to evaluate the concept of learning styles. Do they ‘exist? More precise: do they really influence learning substantially, in the such a way that we need to adapt our teaching style to individual learning styles much more. E.g. more use of films, of ‘clinics or more ‘back to the old lectures’ etc. We spend 20 minutes discussing the RCT- design Howard presents, which is an exercise in discussing the strengths and weaknesses of ER-methods. Confounders and biases are summed up. The design is rather charming, however, and easy to perform. **Howard will proceed with part of the group** in the next six months and present some results. **Those who volunteered please send your name to Howard.**

Zaim asks for sponsoring suggestions. Mentioned are: AMEE-scholarship, The European Leonardo Project. Collaboration with other countries. ‘Just google’ on medical education AND sponsoring.

**Agenda for the next meeting:**

Referring to 1: how did it go? Who has reviewed an article. Was it difficult, enjoyable? Report shortly on subject and quality.

Referring to 3: discussion of a selection of the showcases.

Referring to 6: report of the learning style research project.

YvL 7-4-2013

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## **Report of EURACT website task group / editorial board**

*EURACT Council Meeting, Graz – 6 April 2013*

Present: Mario R Sammut (chair), Jachym Bednar, Razvan Miftode, Katarina Stavric, Dimitrios Karnasios, Bruce Brinkley, Darach O'Ciardha

Not present: Adam Windak, Francesco Carelli, Markku Timonen

As most of the task group/editorial board consisted of new members, Chairman Mario R Sammut went through the website page by page, asking for proposals for improvement. These were categorised as follows:

### 1. Cosmetic changes:

- The header on the front page should have the links 'Membership' and 'Council Members' removed, while the text under 'EURACT' should be increased in size.
- The Chairman is to check with the webmaster if it possible for the main image on the front page to rotate from a selected gallery each time the page is accessed, and if the horizontal row of rotating images could be taken from another gallery.
- If the forum starts being used regularly, to show a list of popular/latest topics on the front page (if technically possible).
- The text stating 'You are here' at the bottom should be deleted.
- The list of Editorial Board members at the bottom needs to be updated with the names of the new members.

### 2. Rights:

- The Chairman is to check with the webmaster if Council members can be given the facility to update their individual country pages directly.

### 3. Contributions:

- Council members are to be encouraged to contribute photos related to GP teaching (to rotate on front page if technically possible), to submit documents/slideshows for the resources database, to notify suitable events for the calendar, to update their country details on the Specialist Training database, and to make use of the chatroom for chats between members and of the forum to discuss specific topics.

### 4. Dynamic Interactive Databases:

- Following the launch of the Specialist Training database, the CME/CPD Committee has prepared a CME/CPD questionnaire which has been passed to the webmaster for conversion into a dynamic interactive database on the website.

### 5. Updates:

- The EURACT Administrative Secretary Barbara Toplek is to be reminded to check that the national pages are up to date.

### 6. Membership page:

- The Chairman shared a proposal made to him that details of EURACT's bank account are put on the



membership page so that membership fees can be paid directly by individual members. After discussion, the Board agreed to advise the Executive Board against this proposal as it may result in the national representative being bypassed.

7. The future:

- Darach O'Ciardha is to prepare a list of pros and cons regarding the launch of a Twitter service for EURACT.

Mario R Sammut  
Chairman  
EURACT Website Editorial Board / Task Group

*Other questions/proposals made by Council Members after task group meeting:*

- Yvonne van Leeuwen asked if video clips could be uploaded as resources to the website. Darach O'Ciardha stated that these could be uploaded to a EURACT YouTube channel and then linked to the EURACT website.
- Elena Frolova suggested that a link be put on the front page of the website, with the details of a Council Member (interests and contact), inviting GP teachers to ask him/her questions relevant to GP teaching. Council members could take this responsibility in turns.

## **Annex 5**

### **Financial status, Graz meeting**

**EURACT Council meeting  
April 4-6, 2013  
Graz, Austria**

<b>Result 2012</b>	<b>Actual 2012</b>
	<b>EUR</b>
<b>INCOME</b>	
Member Dues	<b>28.582,50</b>
Wonca Funding	<b>7.445,00</b>
Project	<b>10.800,00</b>
Interests	<b>21,90</b>
Others	<b>0,04</b>
Transfer IN	<b>67.772,51</b>
<b>Total income</b>	<b>114.621,95</b>
<b>EXPENDITURE</b>	
Council meetings	<b>7.556,10</b>
EB	<b>4.121,28</b>
Secretariat	<b>6.000,00</b>
LdV Project	<b>19.078,74</b>
Bank fee/tax	<b>300,28</b>
Extras	<b>12.012,18</b>
Other Meetings	<b>3.534,24</b>
Transfer OUT	<b>67.772,51</b>
<b>Total Expenditure</b>	<b>120.375,33</b>

balance 31.12.2011 **66.641,69**

balance Rabo bank 31.12.2011 **1.877,77**

**Current Balance: 62.766,08**

**EURACT TREASURY**  
**FINAL FINANCIAL REPORT 2012**  
**(01/01/2012 --- 31/12/2012)**

<b>INCOME</b>	
<b>Member Dues (Membership Fees)</b>	<b>28,582.50</b>
<b>Wonca Funding</b>	<b>7,445.00</b>
<b>LEONARDO Project</b>	<b>10,800.00</b>
<b>Interests + Donation</b>	<b>21.94</b>
<b>Total income</b>	<b>46,849.44</b>

<b>EXPENDITURE</b>	
<b>Council Meetings (Hotel + Travel Reimbursement)</b>	<b>7,556.10</b>
<b>Executive Board Meeting (Ljubljana)</b>	<b>4,121.28</b>
<b>Secretariat</b>	<b>6,000.00</b>
<b>Leonardo da Vinci Project</b>	<b>19,078.74</b>
<b>Bled Course 2012 Sponsorship</b>	<b>3,000.00</b>
<b>Krakov Leonardo II Course March 2013 Sponsorship</b>	<b>7,500.00</b>
<b>Expenses for Creation of Specialist Training Database</b>	<b>3,402.00</b>
<b>EURACT Publicitary Booklets Printing</b>	<b>1,000.00</b>
<b>EURACT Treasury Booklets Printing</b>	<b>86.10</b>
<b>Bank fee/tax</b>	<b>300.28</b>
<b>Others</b>	<b>558,32</b>
<b>Total Expenditure</b>	<b>52.602,82</b>

<b>Balance 31.12.2011</b>	<b>66.641,69</b>
<b>Balance Rabo Bank 31.12.2011</b>	<b>1.877,77</b>
<b>Balance 31.12.2012</b>	<b>62.766,08</b>

## EURACT PREDICTED BUDGET 2013

### A. INCOME

#### 8. MEMBERSHIP FEES

a) Membership fees 2012	1,000
b) Membership fees 2013 (~5-10% estim. reduction)	22,000
9. WONCA Europe subsidies 10 000 USD(converted)	7,000
10. LdV - Last Instalment	7,200

**Predicted INCOME --- Total: 37,200**

### B. EXPENDITURES

1. Secretariat expenses: 6,000	
2. EB meeting Vienna:	3,000
3. Secretariat travel to Council and WONCA-Europe meetings	1,500
4. Sponsorship of costs for 2 COUNCIL MEETINGS of members from lower income countries, 8 countries (Travel expenses 6,000 + Accommodation 3,000):	9,000
5. Expenses for Legal Procedures for EURACT: 500	
6. Sponsorship for lower income countries Bled course: 3,000	
7. Expenses for EURACT Newsletter:	1,100
8. Expenses for Creation and Functioning of New EURACT	

Website:	5,000
IX. Sponsorship Skopje 2014 course (03-05/04/2013)	7,500
9.Miscellaneous	1,000

**Predicted EXPENDITURE --- Total: 37,600**

## **ACKNOWLEDGEMENTS:**

- 1) The Sponsorship of the Krakow 2013 Leonardo II course has already been paid in 2012.**
- 2) The New Leonardo Project (if approved) will add to the Expenditure.**